Newsletter for doctoral students at the School of Science
June 2016

1) Doctoral Programme Office moves to TUAS-building

Doctoral Programme Office will move to TUAS-building at the end of June. Due to this, our office is closed during 29.-30.6.

Our new address from 1.7.2016 onwards:

TUAS-building, Maarintie 8 (previously Otaniementie 17), room 1161 (at the hallway opposite to TUAS library), P.O.Box 15500.

2) Changes in the personnel at Doctoral Programme Office

During autumn term 2016, Emma Holmlund and Katri Seitsonen take care of all the administrative matters at the Doctoral Programme Office. Kitta Peura will move into another position at the School of Science.

Please find more detailed information about distribution of our work tasks at Into: https://into.aalto.fi/display/endocurrents/Contact+information

Despite these changes, we will try to process all the matters and applications regarding doctoral students as soon as possible, but please be prepared for longer time of processing your matter.

3) Schedules for summer and autumn 2016

Doctoral Programme Committee will be on holiday during 2.7. – 15.8.2016. During this time period, no permissions to publish the dissertations are granted and no opponents are appointed.

The first meeting of the Doctoral Programme Committee in autumn 2016 will be held on 23.8. The application deadline for this meeting is on Wednesday 10.8.2016. The Doctoral Programme Committee meeting schedule for autumn 2016 is available here.

4) Enrollment for academic year 2016-2017

You can enroll for the academic year 2016-2017 during 2.5-16.9.2016 in WebOodi. More information here. During the enrolment period, you can also make changes to your attendance status. Please note that first year students cannot enroll as non-attending during their first year of studies, except i.e. if you are:

- currently performing military or non-military service (Please note that military service being performed in other countries than Finland is not an acceptable reason for enrolment as a non-attending student);
- on maternity, paternity or parental leave; or
- unable to start your studies due to personal illness or injury.
5) **New course pages for doctoral students**

We have made a new web page in Into with information on upcoming courses and lectures. All courses and lectures do not have a date yet, but the page will be updated once the dates have been decided. Please find the webpage here: [https://into.aalto.fi/display/endotoralsci/Courses+and+lectures+for+doctoral+candidates](https://into.aalto.fi/display/endotoralsci/Courses+and+lectures+for+doctoral+candidates)

Also on Aalto level there is a new page for courses for doctoral students: [https://into.aalto.fi/display/endotoralcourses/Homepage](https://into.aalto.fi/display/endotoralcourses/Homepage)

6) **Dissertation releases at the School of Science**

According to decision of the Doctoral Programme Committee on 19.4.2016, the Doctoral Programme does not send automatically dissertation releases to the media anymore. All dissertation releases are published at the Aalto web pages. If the doctoral candidate or the supervising professor wish to get more publicity for the dissertation, they can contact Aalto Communications Services at the School of Science.

7) **Hallituksen istuntosali (H304 in Otakaari 1, 3rd floor) open for public defences**

Conference room H304 (Hallituksen istuntosali) in Otakaari 1, 3rd floor next to Dean’s Office can be reserved for public defences. Reservations: sci-vahtimestarit@list.aalto.fi or from department personnel.

8) **Career coaching for doctoral students starting in September 2016**

The goal of career coaching is to support all doctoral students, both those who plan a career in the academic world and those who plan a career elsewhere.

**Target group**: Doctoral students, whose studies will be finished within a year.

**Registration**: by 5 September 2016 with application form

More information at Into or from kaija.merilainen@aalto.fi

9) **Mentoring programme for doctoral students starting in October 2016**

HR Services is organizing a mentoring programme for doctoral students in autumn 2016. In the mentoring programme a person supporting and guiding a doctoral student, a **mentor**, is an experienced person working in a company or an organization outside university. Mentor’s role is to act as a discussion and sparring partner to the mentee in matters concerning employment and life management.

**Target group**: Doctoral students in the half stage of his/her doctoral studies are eligible to apply as mentees.

**Registration**: by 18 September 2016 with an application form

More information at Into or from kaija.merilainen@aalto.fi
10) Doctoral degree career monitoring

The latest nationwide doctoral degree career monitoring survey by the Aarresaari network has been published. Data was collected in autumn 2015 from doctors graduated in 2012-2013.

Results of the survey are available in Finnish at http://www.aarresaari.net/uraseuranta/tohtoreiden_urateuranta.

Doctoral Programme in Science collects information about working areas of graduated doctors a year after the graduation. Information is available at https://into.aalto.fi/display/endoctoralsci/Student+questionnaires → Working areas of graduated doctors.

11) ACRIS (Aalto Current Research Information System)

ACRIS (Aalto Current Research Information System) is a modern, new research information system that brings together all information about the results of the university's scientific and artistic activities. ACRIS is the master system for all research information at Aalto. Its data will be used as of autumn in a number of other services and systems at Aalto, e.g. in Aalto People.

ACRIS is an important and useful tool: it contains a platform for managing academic and artistic merits and for publication lists. The system makes it possible to link infrastructures, research units and projects with each other. Based on the information in the profile, you can also produce a CV that can be used, for example, in funding applications.

ACRIS makes open publishing easy. On behalf of the researcher, the library ensures that an article can, with regard to the publisher, be published openly. The Academy of Finland and the EU require open publishing in their funding conditions.

As a researcher, ACRIS means that rather than having to enter all your publication information personally, the Aalto library will automatically import the information from the Web of Science and Scopus databases.

Hopefully you will become familiar with the system and supplement your profile with current data. You can use your Aalto ID to log in at https://acris.aalto.fi.

Instructions for accessing ACRIS: https://wiki.aalto.fi/display/ACRISHelp/Accessing+ACRIS
Instructions for checking your profile: https://wiki.aalto.fi/x/dYCKBq
The complete online instructions: https://wiki.aalto.fi/x/LFuFBq

You can also get support by e-mail at acris@aalto.fi or from the person responsible for ACRIS in your department:

- Department of Mathematics and Systems Analysis: Sophie Le Coley (sophie.lecoley@aalto.fi)
- Department of Neuroscience and Biomedical Engineering: Jaakko Järvinen (jaakko.jarvinen@aalto.fi)
- Department of Applied Physics: Minna Günes (minna.gunes@aalto.fi), Heidi Henrikson (heidi.henrickson@aalto.fi), Marjo Kettunen (marjo.kettunen@aalto.fi)
- Department of Computer Science: Maria Lindqvist (maria.lindqvist@aalto.fi)
- Department of Industrial Engineering and Management: Nina Henriksson (nina.henriksson@aalto.fi)
Doctoral students working at Aalto University

All academic faculty employed by Aalto University have a profile in the system to which you can add your own new research information. Information about activities will be obtained from systems used earlier at Aalto, and public reference databases, and at this time the information goes back to 2010. Older information will be added during the year.

Doctoral students working outside Aalto University

Doctoral Students not employed by Aalto University can activate their profile through WebOodi.

1. Login to oodi.aalto.fi
2. Choose User information
3. Click Conditions for giving out student information
4. Choose My personal information and click Modify
5. Click the box My personal information may be transferred to Aalto research information system

12) Changing from the 60 ECTS degree structure to 40 ECTS

From 1.1.2016 students cannot graduate with the 60 ECTS degree structure any more. If a student has already confirmed his/her study plan in the 60 ECTS degree structure, the studies have to be regrouped in the 40 ECTS degree structure. More information here.