GUIDANCE AND SERVICES IN THE SCHOOL OF SCIENCE

Contact information of Learning Services (LeS) in School of Science
https://into.aalto.fi/display/enmastersci/Contact+information
Email: studentservices@aalto.fi
Tel. 029 442 9280

Major
https://into.aalto.fi/display/enmastersci/Contact+information
Planning Officers / Study Coordinators:

Study Affairs Secretaries:
Computer Science Paula Nyman (bachelor’s students). Engineering Physics and Mathematics and Systems Sciences Taru Bister. Information Networks Marjo Korhonen. Industrial Engineering and Management Nina Ramberg (bachelor’s students) and Anne Johansson (master’s students). CCIS and ICT Innovation Anne Kiviharju. Study guidance, curriculum, credit transfer, learning agreements for exchange studies.

Study Advisors: Aaro Hämärä and Linda Loukamo. Practical guidance with studies, choosing courses.

Student exchange
https://into.aalto.fi/display/enmastersci/Internation+alisation+and+studies+abroad
Computer Science Building, Room B157. Incoming and outgoing exchange students: Jaakko Kölhi. Tel. 050 512 2694.

Teachers and professors
Teachers: questions about the content of teaching or courses.
Professors: questions about your major or master’s thesis.
Departments and their personnel:
- Department of Neuroscience and Biomedical Engineering: http://nbe.aalto.fi/en/staff/
- Department of Applied Physics: http://physics.aalto.fi/en/contact/
- Department of Computer Science: http://cs.aalto.fi/fl/research/professors/
- Department of Industrial Engineering and Management: http://tuta.aalto.fi/en/contact/faculty_and_staff/

Starting Point, joint service desk
https://into.aalto.fi/display/en/Contact+information
Otakaari 1, Room Y199a
Opening hours: 11 a.m. to 1 p.m.

AYY – Student Union
https://ayy.fi/en/
Housing, student advocacy, help with questions about studying and student life.

Guilds and “ISO persons”
- Prodeko (Industrial Engineering and Management): http://www.prodeko.org/en-
- The Guild of Physics: https://www.fysikkokilta.fi/en/
- Athene (Information Networks): https://athene.international/

The guild is your contact with your major, with Student Union AYY and with businesses. Guilds arrange all kinds of activities and events. An ISO person is a type of tutor, an older student who helps you get started with your studies.

Educational counselling psychologists
https://into.aalto.fi/display/enopintopsykologi/Homepage
Address: Otakaari 1 (M Wing)
Appointments: opintopsykologi(at)aalto.fi
Counselling and support for learning, motivation, self-regulation, study skills, coping with stress. Individual meetings or workshops (e.g. mindfulness).

Career coaching
https://into.aalto.fi/display/enopintopsykologi/Career+coaching
Seija Leppänen, available on all campuses
Appointments: seija.leppanen(at)aalto.fi
Career exploration, personal career development and other career-related challenges.

Career services
https://into.aalto.fi/display/encareerweb/Home
[login with your Aalto password]
Email: career-tech(at)aalto.fi
Job, internship and thesis assignments ads. Job hunting training and career events. Personal career guidance and advice.

Student financial aid
https://into.aalto.fi/display/enfinancialaid/Homepage
Otakaari 1, 1st floor, Room Y195
Appointments: seija.leppanen(at)aalto.fi
Making an appointment: Mon–Thu 8 a.m. – 3 p.m., Fri 8 a.m. – 2 p.m.

Finnish Student Health Service FSFS
(YTHS in Finnish)
http://www.yths.fi/en
Otakaari 12, 02150 Espoo. Health centre is open
Mon–Thu 8 a.m. – 3 p.m., Fri 8 a.m. – 2 p.m.
Making an appointment: Mon–Thu 8 a.m. – 3 p.m., Fri 8 a.m. – 2 p.m.
General health, mental health: tel. 046 710 1027
Oral health: tel. 046 710 1032

UniSport
https://unisport.fi/
Exercise and much more, on six campuses of both Aalto University and University of Helsinki: the City Centre Campus, Kumpula, Meilahti, Otaniemi, Töölö and Viikki.

Library and information services
http://lib.aalto.fi/en/
Borrowing, information services, spaces for studying and working, workstations, printing, scanning, copying. Training in information retrieval skills.

IT services
https://into.aalto.fi/display/enit/Otaniemi+campus
Servicedesk(at)aalto.fi, tel. 050 513 2000
- Otakaari 1M, Room U133a
- Mon–Fri 8 a.m. – 3.45 p.m.
- Maarintie 8, Room 1163, Mon–Fri 9–11 a.m.

activating your Aalto account and password
- help with IT equipment, services and applications
- processing and forwarding of service requests
- printing queues
- general audiovisual services

Nyyti Ry
https://www.nyyti.fi/
Students’ support centre that offers confidential counselling, support and an outsider’s perspective on various situations in life. Nyyti’s most popular services are web groups.

University chaplains
https://into.aalto.fi/display/enchaplain/Homepage
Provide pastoral care and spiritual counselling for all the members of Aalto community. You may contact the chaplain when you feel you need a heart-to-heart conversation and support for any kind of question of life.
Please make an appointment by phone or email.

IT services
https://into.aalto.fi/display/enit/Otaniemi+campus
Servicedesk(at)aalto.fi, tel. 050 513 2000
- Otakaari 1M, Room U133a
- Mon–Fri 8 a.m. – 3.45 p.m.
- Maarintie 8, Room 1163, Mon–Fri 9–11 a.m.

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