

Language Centre  
Strategy

### *Language Centre - Communicating the future*

According to the Language Centre bylaws, the Language Centre:

- is responsible for providing language, speech communication and written communication courses included in the undergraduate, graduate and postgraduate degrees offered by the university
- organises the language services of the university, which include the language and communication training of the personnel, and translation and language checking services
- develops the language teaching and language services of the university

The vision of the Language Centre is to invest in internationalisation, enhance professional expertise and ensure both efficient and pleasant working atmosphere.

#### **Internationalisation**

The goal is to support the internationalisation strategy both domestically and generally for both the university and the Language Centre.

For internationalisation within Aalto, the Language Centre offers support for international personnel and students for getting to know Aalto University and Finnish society. In addition, the Language Centre creates different opportunities for Finnish students to meet international students as part of the curriculum, e.g. tandem courses, student tutors in teaching.

To support internationalisation, the Language Centre offers targeted language services for the university personnel and students, such as staff training in languages and communication, writing and speech clinic, intercultural awareness, and translation and language checking services. Moreover, Language Centre's personnel is encouraged to participate in staff mobility and international networking.

## **Professional expertise**

The goal is to promote active collaboration across subject borders, pioneer and deepen the expertise in language and communication teaching, and provide translation services to meet the university needs. The Language Centre organises internal mini-conferences, inspirational afternoons, and establishes targeted internal work groups. Multifunctional office premises support collaboration and a creative working atmosphere.

External experts and organisations are invited to collaborate and share with the Language Centre. In addition, personnel is encouraged to participate in research activities as part of the Aalto University lecturer career system.

## **Organisation of the Language Centre**

The Language Centre has two internal functions — teaching and services. The teaching function is responsible for planning and organising the language and communication teaching for degree students. The team structures are reorganised when necessary to support the development of the Language Centre. The teaching is financed by the basic annual university funding. The service functions are responsible for the internally and externally financed language and communication services, in-house translation services, language clinic services and language certificates.