Contact

Contact for Film and Television programme

Head of degree programme:
Professor Pietari Koskinen

Heads of majors and academic advisors:
Cinematography: Rauno Ronkainen tel. +358 50 4106151
Documentary Film: Arturo Delgado Pereira (The Head of BA studies in Documentary Film is Anna Heiskanen)
Film and Television Producing: Anna Heiskanen tel +358 40 7639005
Film Directing: Saara Saarela tel +358 50 4285402
Film Editing: Anne Lakanen tel + 358 50 5687650
Film Sound Design: Pietari Koskinen tel + 358 50 5687650
Screenwriting: Iiro Küttner tel +358 50 4018757

Study coordinator:
Ilona Virtanen tel +358 50 3152150 (general study questions on MA programme in Film and Television)
All emails: firstname.lastname@aalto.fi

Location
Academic advisors have workspaces in the ARTS main building Väre, Otaniementie 14
Post production units are located in Otakaari 7

ARTS Student Services

<table>
<thead>
<tr>
<th>Tel.</th>
<th>+358 50 342 9758 (Mon-Fri 9 - 15)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email:</td>
<td><a href="mailto:studentservices@aalto.fi">studentservices@aalto.fi</a></td>
</tr>
</tbody>
</table>

Postal address:
Learning Services
Aalto University School of Art, Design and Architecture
P.O. BOX 31000
00076 AALTO

Street address
Väre, Otaniementie 14
Otakaari 1

The Student Services of School of Art, Design and Architecture don't have their own, specialised student service desk. Most cases can be handled via email, phone or appointment.

Starting Point - student services office

- Contact information and opening hours
- Visiting address: Undergraduate centre, Otakaari 1, room Y199a, Otaniemi campus.
- Find us on the map.

The Student Services offers general guidance to students, regarding e.g.

- general guidance to start getting help on any issues
- enrollment
- study rights
- certificate of attendance (official electronic certificate can be downloaded in WebOodi)
- transcripts of records (official electronic certificate can be downloaded in WebOodi)
Reach us via email studentservices@aalto.fi on these matters:

- non-degree studies
- degree certificates
- studies in other Aalto School or other universities
- international students can also contact the office with questions regarding immigration or other practical issues

Aalto ARTS Learning Services

The departments have planning officers and study coordinators in charge of advising students with study related matters. If you have general questions regarding the studies, you can turn to the staff of the programme or major.

*Note: Email addresses are in the form firstname.lastname[a]aalto.fi (for letters such as ä or ö, use a and o instead)*

Meeting points for reserved meetings are:

- **Department of architecture & exchange coordinators:** Väre 3rd floor Working Cafe
- **Department of Design:** Väre 2nd floor Galleria lobby (not Working Cafe)
- **Film, Art and Media:** 1st Working Cafe (J111 edusta)
- **Bachelor students** meetings can also be arranged in Otakaari 1 A-wing, room A110

School level services

<table>
<thead>
<tr>
<th>Manager</th>
<th>Leena Koskinen</th>
<th>+358 50 381 5922</th>
</tr>
</thead>
</table>

**Services for students**

<table>
<thead>
<tr>
<th>Team Leader</th>
<th>Wille Leppämäki</th>
<th>+358 50 596 8806</th>
</tr>
</thead>
<tbody>
<tr>
<td>Study Affairs Secretary</td>
<td>Kirsti Niemensivu</td>
<td>+358 50 544 1490</td>
</tr>
</tbody>
</table>

**General studies**

- Nina Sjölund
- Sanna Väisänen

**University Wide Art Studies**

- Sanna Lumikko

**JOO studies**

- Tuuli Asunmaa

**International services, Incoming exchange students**

- Anna-Kaisa Antinoja

**Outgoing exchange studies**

- Johanna Virta

**Career services**

- Ulla Eskola
  - (Internships abroad and in Finland)

**Doctoral programme**

- Tiina Kotti

Manager: Leena Koskinen

Team Leader: Wille Leppämäki

Study Affairs Secretary: Kirsti Niemensivu

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- Sanna Väisänen

University Wide Art Studies:
- Sanna Lumikko

JOO studies:
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- Tiina Kotti

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### Services for teachers

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team Leader</td>
<td>Iiris Kauppila</td>
<td>+358 50 598 7650</td>
</tr>
<tr>
<td>Learning IT (Oodi, Sisu)</td>
<td>Wille Leppämäki</td>
<td>+358 50 596 8806</td>
</tr>
<tr>
<td>Educational Developer</td>
<td>Kari Nuutinen</td>
<td>+358 50 562 7543</td>
</tr>
</tbody>
</table>

### Services for external customers

<table>
<thead>
<tr>
<th>Role</th>
<th>Name</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Team leader</td>
<td>Iina Ekholm</td>
<td>+358 50 442 0722</td>
</tr>
<tr>
<td>International education projects</td>
<td>Hanna Karkku</td>
<td>+358 50 562 7709</td>
</tr>
</tbody>
</table>

### Aalto ARTS degree programme's contact information

#### Department of Architecture

<table>
<thead>
<tr>
<th>Program</th>
<th>Contact</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Architecture (Bachelor's degree)</td>
<td>Eino Paananen</td>
<td>+358 50 505 9070 Reserve a time</td>
</tr>
<tr>
<td>Architecture, Creative Sustainability</td>
<td>Sanna Tekonen</td>
<td>+358 50 595 0406</td>
</tr>
<tr>
<td>Landscape Architecture</td>
<td>Niina Tikkanen</td>
<td>+358 50 513 480 Reserve a time</td>
</tr>
<tr>
<td>Urban Studies and Planning</td>
<td>Tiina Pyikkönen</td>
<td>+358 50 911 0381 Reserve a time</td>
</tr>
<tr>
<td>Interior Architecture</td>
<td>Meri Karjalainen</td>
<td>+358 50 446 0040 Reserve a time</td>
</tr>
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</table>

#### Department of Art

<table>
<thead>
<tr>
<th>Program</th>
<th>Contact</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Visual Culture and Contemporary Art</td>
<td>Anne Rautanen</td>
<td>+ 358 50 513 8480 Reserve a time</td>
</tr>
<tr>
<td>Art Education</td>
<td>Vilvi Poutiainen</td>
<td>+358 50 307 267 Reserve a time</td>
</tr>
<tr>
<td>Nordic Visual Studies and Art Education (NoVA)</td>
<td>Nina Sjölund</td>
<td>+358 50 380 6541 Reserve a time</td>
</tr>
</tbody>
</table>

#### Department of Design

<table>
<thead>
<tr>
<th>Program</th>
<th>Contact</th>
<th>Phone Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Product and Spatial Design and Contemporary Design</td>
<td>Mervi Palva</td>
<td>+358 50 513 180 Reserve a time</td>
</tr>
<tr>
<td>Collaborative and Industrial Design Co-operation and coordination with Shanghai D&amp;I</td>
<td>Meri Arnala</td>
<td>+358 50 308 5778 Reserve a time</td>
</tr>
<tr>
<td>Study coordinator for CoID Tongji-students</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Creative Sustainability</td>
<td>Naoko Nakagawa</td>
<td>+358 50 361 3928 Reserve a time</td>
</tr>
<tr>
<td>--------------------------------</td>
<td>----------------</td>
<td>---------------------------------</td>
</tr>
<tr>
<td>International Design Business Management</td>
<td>Tongji-students</td>
<td>Master of European Design (MEdes)</td>
</tr>
<tr>
<td>Fashion, Clothing and Textile Design</td>
<td>Mari Partanen</td>
<td>+358 50 355 6195 <a href="mailto:mari.2.partanen@aalto.fi">mari.2.partanen@aalto.fi</a> Reserve a time</td>
</tr>
<tr>
<td>Design</td>
<td>Kristiina Tengvall</td>
<td>+358 50 352 4709 Reserve a time</td>
</tr>
</tbody>
</table>

**Department of Film and Television**

<table>
<thead>
<tr>
<th>Film and Television (BA)</th>
<th>Sanna Väisänen</th>
<th>+358 50 562 5776 Reserve a time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Film and Television (MA)</td>
<td>Ilona Virtanen</td>
<td>+358 50 315 2150 Reserve a time</td>
</tr>
<tr>
<td>Animation (MA)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Majors in Costume Design, Production Design and Scenography</td>
<td>Tuuli Asunmaa</td>
<td>+358 50 571 7106 Reserve a time</td>
</tr>
</tbody>
</table>

**Department of Media**

<table>
<thead>
<tr>
<th>Visual Communication Design (BA)</th>
<th>Sari Tarvainen</th>
<th>+358 50 502 7718 Reserve a time</th>
</tr>
</thead>
<tbody>
<tr>
<td>Photography</td>
<td>Susanna Koistinen</td>
<td>+358 50 433 3865 Reserve a time</td>
</tr>
<tr>
<td>Visual Communication Design (MA)</td>
<td>Anna Arsniva</td>
<td>+358 41 518 9768 Reserve a time</td>
</tr>
</tbody>
</table>