Contact

Contact for New Media programme

Where we are:

Media Lab
School of Arts, Design and Architecture
Otaniementie 14
02150 Espoo

Snail mail:
[name of the person and the unit]
PO box 31000
FI-00076 AALTO

http://medialab.aalto.fi/

Philip Dean
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Miikka Junnila
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Anna Arsniva
Study Coordinator
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ARTS Student Services

<table>
<thead>
<tr>
<th>Tel.</th>
<th>+358 50 342 9758 (Mon-Fri 9 - 15)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Email:</td>
<td><a href="mailto:studentservices@aalto.fi">studentservices@aalto.fi</a></td>
</tr>
</tbody>
</table>
| Postal address: | Learning Services
Aalto University School of Art, Design and Architecture
P.O. BOX 31000
00076 AALTO |
| Street address | Väre, Otaniementie 14
Otakaari 1 |

The Student Services of School of Art, Design and Architecture don't have their own, specialised student service desk. Most cases can be handled via email, phone or appointment.

Starting Point - student services office
The Student Services offers general guidance to students, regarding e.g.

- general guidance to start getting help on any issues
- enrollment
- study rights
- certificate of attendance (official electronic certificate can be downloaded in WebOodi)
- transcripts of records (official electronic certificate can be downloaded in WebOodi)

Reach us via email studentservices@aalto.fi on these matters:

- non-degree studies
- degree certificates
- studies in other Aalto School or other universities
- international students can also contact the office with questions regarding immigration or other practical issues

Aalto ARTS Learning Services

The departments have planning officers and study coordinators in charge of advising students with study related matters. If you have general questions regarding the studies, you can turn to the staff of the programme or major.

*Note: Email addresses are in the form firstname.lastname[a]aalto.fi (for letters such as ä or ö, use a and o instead)*

Meeting points for reserved meetings are:

- **Department of architecture & exchange coordinators**: Väre 3rd floor Working Cafe
- **Department of Design**: Väre 2nd floor Galleria lobby (not Working Cafe)
- **Film, Art and Media**: 1st floor Working Cafe (J111 edusta)
- **Bachelor students** meetings can also be arranged in Otakaari 1 A-wing, room A110

### School level services

<table>
<thead>
<tr>
<th>Manager</th>
<th>Leena Koskinen</th>
<th>+358 50 381 5922</th>
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</table>

### Services for students

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<th>Team Leader</th>
<th>Wille Leppämäki</th>
<th>+358 50 596 8806</th>
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</thead>
<tbody>
<tr>
<td>Study Affairs Secretary</td>
<td>Kirsti Niemensivu</td>
<td>+358 50 544 1490</td>
</tr>
<tr>
<td>General studies</td>
<td>Nina Sjölund</td>
<td>+358 50 380 6541 Reserve a time</td>
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<tr>
<td></td>
<td>Sanna Väisänen</td>
<td>+358 50 562 5776 Reserve a time</td>
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<td>University Wide Art Studies</td>
<td>Sanna Lumikko</td>
<td>+358 46 921 7751 Reserve a time</td>
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<tr>
<td>JOO studies</td>
<td>Tuuli Asunmaa</td>
<td>+358 50 571 7106 Reserve a time</td>
</tr>
<tr>
<td>Internal Mobility</td>
<td></td>
<td></td>
</tr>
<tr>
<td>International services, Incoming exchange students</td>
<td>Anna-Kaisa Antinoja</td>
<td><a href="mailto:in-exchange-arts@aalto.fi">in-exchange-arts@aalto.fi</a> +358 50 409 6340 Reserve a time for Anna-Kaisa</td>
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<tr>
<td>Outgoing exchange studies</td>
<td>Johanna Virta</td>
<td><a href="mailto:out-exchange-arts@aalto.fi">out-exchange-arts@aalto.fi</a> +358 50 358 0886 Reserve a time</td>
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</table>
Career services
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Doctoral programme
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Graduation
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Services for teachers

Team Leader
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Learning IT (Oodi, Sisu)
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Educational Developer
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Services for external customers

Team leader
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International education projects
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Aalto ARTS degree programme's contact information

Department of Architecture

Architecture (Bachelor's degree) Eino Paananen +358 50 505 9070 Reserve a time
Architecture, Creative Sustainability Sanna Tekonen +358 50 595 0406
Landscape Architecture Niina Tikkanen +358 50 5138 480 Reserve a time
Urban Studies and Planning Tiina Pylkkönen +358 50 911 0381 Reserve a time
Interior Architecture Meri Karjalainen +358 50 4460040 Reserve a time

Department of Art

Visual Culture and Contemporary Art Anne Rautanen +358 50 513 8480 Reserve a time
Art Education Viivi Poutiainen +358 50 3077 267 Reserve a time
Nordic Visual Studies and Art Education (NoVA) Nina Sjölund +358 50 380 6541 Reserve a time

Department of Design

Product and Spatial Design and Contemporary Design Mervi Palva +358 50 5138180 Reserve a time
Collaborative and Industrial Design  
Co-operation and coordination with Shanghai D&I  
Study coordinator for CoID Tongji-students  
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Creative Sustainability  
International Design Business Management  
Study coordinator for CS and IDBM Tongji-students  
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Fashion, Clothing and Textile Design  
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Design  
Kristiina Tengvall  
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**Department of Film and Television**

<table>
<thead>
<tr>
<th>Program</th>
<th>Coordinator</th>
<th>Phone Number</th>
<th>Email</th>
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</thead>
<tbody>
<tr>
<td>Film and Television (BA)</td>
<td>Sanna Väisänen</td>
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<tr>
<td>Film and Television (MA)</td>
<td>Ilona Virtanen</td>
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<tr>
<td>Animation (MA)</td>
<td></td>
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<tr>
<td>Majors in Costume Design, Production Design and Scenography</td>
<td>Tuuli Asunmaa</td>
<td>+358 50 571 7106</td>
<td>Reserve a time</td>
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**Department of Media**

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<tr>
<th>Program</th>
<th>Coordinator</th>
<th>Phone Number</th>
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</tr>
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<tbody>
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<td>Visual Communication Design (BA)</td>
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<td>+358 50 502 7718</td>
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<tr>
<td>Photography</td>
<td>Susanna Koistinen</td>
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</tr>
<tr>
<td>Visual Communication Design (MA)</td>
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<tr>
<td>New Media</td>
<td>Anna Arsniva</td>
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<td>Reserve a time</td>
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</tbody>
</table>