

Graduation

Please follow the instructions of the school of your major.

Students can apply for the master's degree, when all courses required for the master's degree have been completed and the master's thesis is done. Students can apply for the approval and evaluation of the master's thesis and for the master's degree graduation at the same time. Thesis will be approved by the degree programme committee and the graduation by the dean.

Submit the request for degree certificate electronically

Fill in the online request form according to the instructions and submit it for processing.

[Enter the online form here](#)

Grouping of your courses

Notice that courses will be grouped according to a valid study plan (HOPS in Finnish). You can submit your study plan through WebOodi (oodi.aalto.fi).

Schedule for graduation

Applications/ Requests for degree certificate are considered according the [study administration schedule](#). Please, check the application deadlines from the schedule. The Dean grants the degrees after the Degree Programme Committee meeting and students will be informed of their graduation approximately three days after the meeting. The eAge system will send an email notification of the result to those students who have given permission for email notifications, other students will receive a letter by post.

Answer the survey for new graduates

Please, answer the survey for New Graduates in Technology. Follow the link to start the survey: [Survey for New Graduates in Technology](#)

With this survey Aalto University School of Chemical Engineering collects feedback about the studies and employment of the new graduates. The survey is carried out in cooperation with Academic Engineers and Architects in Finland - TEK and all Finnish universities of technology. The survey results are widely used to track the employment situation and salaries of recently graduated technology professionals in Finland. In order to develop the study programs and university functions in the future, it is crucial to hear the voice of the students. Thus, we ask you to allocate about 20 minutes to fill out this survey. All responses are confidential, and it will not be possible to recognize an individual respondent from the published materials. Three Verkkokauppa.com 200€ gift cards will be drawn 31.1.2019 among all respondents who have given their contact details. Thank you for your cooperation!

Applying for Master's degree graduation

You can apply for the Master's degree after completing your Bachelor's degree and when all courses required for the Master's degree have been completed and the Master's thesis is done. Please note that you must be registered as an attending student to submit a degree certificate request and graduate. You cannot graduate as a non-attending student. **Please note that there are changes in the graduation process.** As of 31 December 2019 the deadline for submitting the degree certificate request is the official date of graduation, which will be printed on the degree certificate. All requisite studies must have been registered in Oodi before submitting a degree certificate request. An exception to this is master's thesis which you can submit for evaluation at the same time when submitting the request for degree certificate. Also seminar presentation must be completed the latest in the deadline for submitting theses and applications.

When you wish to apply for Master's degree graduation do the following:

- [Applying for Master's degree graduation](#)
 - [Answer the survey for new graduates](#)
 - [Submit the application for degree certificate](#)
 - [Master's degree with distinction](#)
 - [Access rights to Aalto University IT Services after graduation](#)
 - [Receive your diploma at the Graduation Ceremony](#)
 - [Joining the Alumni Network](#)
 - [Schedules of degree programme committee meetings and graduation](#)

Answer the survey for new graduates

Read more under Feedback and surveys and answer the [Survey for New Graduates in Technology 2019](#) (for students graduating 31.12.2019) or [Survey for New Graduates in Technology 2020](#) (for students graduating 27.1.2020 or later).

Submit the application for degree certificate

First please check the dates for graduation in [timetable of the Degree Programme Committee meetings and graduation deadlines](#).

The application for the degree certificate is submitted electronically in the eAge system. Fill in the online form according to the instructions and submit it for processing. You will receive an email notification once the decision is made.

[eAge application](#)

Master's degree with distinction

The degree certificate may be awarded with the phrase 'Pass with Honours' by decision of the school. When both the weighted grade point average of the courses included in the degree is at least 4.0 (excluding the thesis itself) and the grade for the thesis is at least 4, the phrase can be awarded.

Access rights to Aalto University IT Services after graduation

You can access Aalto University's IT systems four months after the day of graduation. It is recommended that you take copies of your personal files and emails stored in Aalto's IT systems well before graduation. If you apply for postgraduate studies you may contact IT services and ask for extension to IT account until the study right is given.

Receive your diploma at the Graduation Ceremony

You will receive an invitation to the Graduation Ceremony by mail.

If you need your diploma earlier, you can ask a temporary diploma from the Learning Services after you have got email from eAge system that you have graduated. If you are unable to attend the ceremony you can collect your diploma from the Learning Services ca. six weeks after your graduation date. Also, someone else can collect your diploma from the Learning or it can be mailed to you, if you give a [power of attorney](#) for these purposes. You can submit the power of attorney as a hard copy to Learning Services or as a scanned copy to studies-elec@aalto.fi.

The graduation ceremony is a formal event where the dean presents the diplomas. The programme includes music, a speech by the Dean, by one of the graduates and by a representative of TEK (Academic Engineers and Architects in Finland). After the ceremony coffee and refreshments are served. The estimated duration of the event is two hours.

The dress code at the ceremony is dark suit. You may wear your technology student cap at the ceremony.

Please register for the graduation ceremony two weeks before the event. For further inquiries please contact Study Affairs Secretary Piia Ylitalo, tel. +358 50 303 8405, firstname.surname@aalto.fi.

Joining the Alumni Network

An alumnus is a former student of the University and all the Graduates from the Aalto University are welcome to join Alumni network.

If you have accepted the alumni network membership in WebOodi (WebOodi>User Information>Conditions for giving out Student Information) you will be automatically added as a part of Alumni network. In this case you still have to update your email information and activate your alumni profile in alumninet.aalto.fi.

If you haven't accepted the alumni network membership in WebOodi and wish to join the network please contact alumni@aalto.fi.

Alumni Associations related to the School of Electrical Engineering; in Finnish

Schedules of degree programme committee meetings and graduation

Degree programme committee meetings are organised once every teaching period and once in June and August. Please see below for the schedule for the dates of the Degree Programme Committee meetings and for the deadlines for applying for a thesis topic, approval of the thesis and Master's degree graduation.

Please note the changes in the graduation practices **from 31 December 2019 onwards!**

From 31 December 2019 onwards, the deadline for submitting the degree certificate request is the official date of graduation, which will be printed on the degree certificate. *All the requisite studies must have been completed and registered in Oodi before submitting a degree certificate request.* Exceptions to this are:

- master's thesis – you can submit your thesis for evaluation at the same time when submitting the request for degree certificate. The date of approval of the thesis will be the deadline for submitting the applications, although the approval of the thesis will not be processed by the Degree Programme Committee until after the deadline for submitting theses and applications.
- thesis presentation – the last possible date to complete this is the deadline for submitting theses and applications.

Application deadline**:	Degree Programme Committee meetings**:	Graduation date	Graduation ceremony
<ul style="list-style-type: none"> ▪ Approving the Master's thesis topic ▪ evaluating the Master's thesis ▪ graduation 	<ul style="list-style-type: none"> ▪ approving the thesis topic ▪ evaluating the Master's thesis 		
7.1.2019	-	31.1.2019	24.4.2019
4.2.2019	-	28.2.2019	24.4.2019
18.2.2019	11. - 14.3.2019	14.3.2019	24.4.2019
1.4.2019	-	25.4.2019	12.6.2019
8.4.2019	6. - 9.5.2019	9.5.2019	12.6.2019
27.5.2019	17. - 20.6.2019	20.6.2019	26.9.2019
29.7.2019	19. - 22.8.2019	22.8.2019	26.9.2019
2.9.2019	-	26.9.2019	29.1.2020
30.9.2019	21. - 24.10.2019	24.10.2019	29.1.2020
4.11.2019	-	28.11.2019	29.1.2020
25.11.2019	16. - 19.12.2019	19.12.2019	29.1.2020
31.12.2019	20. - 23.1.2020	31.12.2019	22.4.2020

** Updated 8.1.2019

Application deadline	Degree Programme Committee meetings	Application deadline	Date of degree award by Dean	Graduation ceremony
<ul style="list-style-type: none"> • Approving the Master's thesis topic • Evaluating the Master's thesis 	<ul style="list-style-type: none"> • Approving the thesis topic • Evaluating the Master's thesis 	<ul style="list-style-type: none"> • Graduation 		
Deadline for entry of all credits into Oodi		Official date of graduation printed on the certificate	Temporary diploma can be given by request	
Tue 31.12.2019	20.1.2020	Tue 31.12.2019	Thu 23.1.2020	22.4.2020
		Mon 27.1.2020*	Thu 20.2.2020	22.4.2020
Mon 24.2.2020	16.3.2020	Mon 24.2.2020	Thu 19.3.2020	22.4.2020
		Mon 30.3.2020*	Thu 23.4.2020	10.6.2020
Mon 27.4.2020	18.5.2020	Mon 27.4.2020	Fri 22.5.2020	10.6.2020
Mon 25.5.2020	15.6.2020	Mon 25.5.2020	Thu 18.6.2020	23.9.2020
		Mon 29.6.2020*	Thu 23.7.2020	23.9.2020
Fri 31.7.2020	17.8.2020	Fri 31.7.2020	Thu 27.8.2020	23.9.2020
		Mon 31.8.2020*	Thu 24.9.2020	
Mon 28.9.2020	19.10.2020	Mon 28.9.2020	Thu 22.10.2020	
		Mon 26.10.2020*	Thu 19.11.2020	

Mon 23.11.2020	14.12.2020	Mon 23.11.2020	Thu 17.12.2020
Thu 31.12.2020	January 2021	Thu 31.12.2020	

** Only for those who have already had their master's thesis approved and registered in Oodi*

Graduation practices to be harmonised 31.12.2019

Aalto University is harmonising the graduation dates as of 31 December 2019. **From a student viewpoint, the most notable change is that all credits must be entered into Oodi before you can submit a degree certificate request.** An exception to this are master's theses, which must be submitted for evaluation when submitting the degree certificate request at the latest. If you are a student of technology, please check the thesis processing schedule from the Into site of your school.

The deadline for submitting the degree certificate request is the official date of graduation, which will be printed on the degree certificate. It is also the submission deadline for the thesis and the maturity essay.

Checklist for graduating students

Please note that master's thesis topic and master's thesis are approved by the degree programme committee. The graduation dates between the meetings are intended for bachelor's degree students and those master's degree students who have already approved their master's thesis. The topic for the master's thesis and the completed master's thesis cannot be approved at the same meeting of the degree programme committee. Please note that the deadlines are absolute. If you do not submit the documents and request the degree certificate by the deadlines given, your graduation will be automatically postponed to the next possible date of graduation.

Autumn term 2019

Deadline for applications (Mon)	Degree programme committee (Mon)	Graduation date (Thu)	Graduation ceremony (Wed) 16:00 o'clock
29.7.	19.8.	22.8.	2.10.2019
2.9.	-	26.9.	11.12.2019
30.9.	21.10.	24.10.	11.12.2019
4.11.	-	28.11.	11.12.2019
25.11.	16.12.	19.12.	4.3.2020

2020

Deadline for applications, Official date of graduation printed on the certificate, Deadline for entry of all credits into Oodi (Mon)	Degree programme committee (Mon)	Date of degree award by Dean (Tue)	Graduation ceremony (Wed) 16:00 o'clock
31.12.2019 (Tue)	20.1.2020	21.1.	4.3.2020
27.1.2020	-	11.2.	4.3.2020
24.2.2020	16.3.	17.3.	10.6.2020
30.3.2020	-	14.4.	10.6.2020

27.4.2020	18.5.	19.5.	10.6.2020
25.5.2020	15.6.	16.6.	18.11.2020
29.6.2020	-	14.7.	18.11.2020
31.7.2020 (Fri)	17.8.	18.8.	18.11.2020
31.8.2020	-	15.9.	18.11.2020
28.9.2020	19.10.	20.10.	18.11.2020
26.10.2020	-	10.11.	18.11.2020
23.11.2020	14.12.	15.12.	Spring 2021
31.12.2020	January 2021	January 2021	Spring 2021

The personal study plan is submitted electronically through [SISU](#). If you have made your study plan already through weboodi or free form those are also valid.

Exceptions to this are credits for the master's thesis, maturity essay, thesis seminar and transfer credits (e.g. for exchange studies), which must be completed before the deadline for submitting the degree certificate request and entered into Oodi before the date of degree award by Dean.

You must be registered as an attending student to submit a degree certificate request and graduate. You cannot graduate as a non-attending student.

Submit your thesis for evaluation according to instructions from your own programme site (Planning your studies/Completing master's thesis)

Submit the electronic request for degree certificate at [eAge](#). The deadline for submitting the degree certificate request is the official date of graduation, which will be printed on the degree certificate. The degree will be awarded by the dean 3–4 weeks after the request has been submitted, after which the student may request a provisional degree certificate. The official degree certificate will be available in about one month after the dean's decision.

Respond to the recent graduates survey for Academic Engineers and Architects in Finland TEK and for universities of technology. A link A to the survey is provided when filling out the Request for Degree Certificate on [eAge](#). The School of Engineering TEK uses the questionnaire to collect feedback from graduating students on matters relating to study and employment. The feedback given is used to evaluate the functions of the University and its development, as well as to follow-up on the employment rates and salary levels of graduates.

You can collect your certificate on student service desk or you can participate on graduation ceremony.

If you haven't collect your certificate on student service desk you can participate on graduation ceremony and get your certificate on ceremony. School of Engineering will have three ceremony on year 2020 and you will get invitation by email to next graduation ceremony after you are graduate.

The new graduates with bachelor's, master's or licentiate's degrees acquired during the academic year 2019 – 20 at Aalto University will be celebrated on 10 June 2020 in Otaniemi, Espoo. More information and registration to party you can find at [aalto.fi](#).

Welcome you to join the [Aalto Alumni Circle](#).

Note: Your Aalto user ID and email are only valid for 4 months after graduation date. Please remember to remove and save all important messages and files somewhere else before that. An extension to the user rights can only be obtained for a well justified reason at the [IT services](#).

Graduation ceremonies of School of Engineering

The degree recipients will receive an invitation to the ceremony by email to their Aalto email address about one month after the date of degree award by Dean. If you are unable to attend, you can sign up for a following ceremony.

Graduation ceremonies in 2020

Wednesday 4.3.2020 at 16:00 **Otakaari 1, Hall U2 (Mellin)**

Wednesday 10.6.2020 at 16:00 Otakaari 4, Lecture hall 213

Wednesday 18.11.2020 at 16:00 Otakaari 1, Hall U2 (Mellin)

Please remember to sign up for the ceremony at least one week in advance primarily with electronic form linked in the invitation (or by email to reetta.kalliomaki@aalto.fi). Degree recipients can bring a maximum of two guests to the ceremony.

The dress code for the ceremony is relatively formal (suit for men). The graduates and guests are asked to arrive in time. The guests enter the hall before the graduates, who will be called to enter by name at the start of the ceremony. The first rows have been reserved for the graduates. The Dean will enter the hall after the graduates have been called and the audience will stand up as he enters. The ceremony includes speeches and music and it lasts for about two hours. Refreshments are available at the end of the ceremony.

Instructions for arrival:

- [How to get to Otaniemi \(aalto.fi\)](#)
- [Campus map with parking areas \(aalto.fi\)](#)

Collecting the diploma if not attending

Degree recipients who are unable to attend the ceremony can obtain the certificate from the Student service desk (room 102, Otakaari 4) already one month after the date of degree award by Dean or they may authorize the School to mail the degree certificate to them. You can see the earliest possible date on the invitation message. Please note that degree certificates are mailed outside Finland only in special situations.

- [505 Power of Attorney for Receipt of Degree Certificate](#) (With this form you authorize Aalto-university to send your degree certificate by mail.)

At the Student Service Desk

- you can get student certificates and transcripts of records are issued (you can get an official digitally-signed transcript of records via WebOodi).
- you may enroll for the academic year (primarily through [WebOodi](#), please see [instructions](#))
- you can make changes to your name and address in the student register (primary address can also be changed using [WebOodi](#))
- registration of students and issues related to study rights, inc. non-degree students, are handled
- you can register to graduation ceremony or pick up your degree certificate after graduation

Visiting address: Otakaari 4, [K1 building](#), room 102, ESPOO/Otaniemi

Postal address: Learning Services, P.O.Box 14100, 00076 AALTO, Finland

E-mail: studies-eng@aalto.fi

Telephone: +358 50 347 8230

Aalto University's shared helpdesk: studentservices@aalto.fi

Open on Tuesdays and Thursdays 12 noon – 2 p.m. (also upon agreement)

Exceptional closures:

Closed 20.12.2019–1.1.2020. Merry Christmas and Happy New Year!

Mail for Learning Services can be dropped at the mail box outside of the glass doors of the Learning Services hallway in Otakaari 4.

Please, give feedback to improve the Student Service Desk: <http://www.webropolsurveys.com/S/F14B740EDA1A741B.par>

Starting Point

Please note also that Aalto University's joint **Starting Point** will serve you in Otakaari 1, Undergraduate Centre, room Y199. See [opening hours](#).

- Certificates of student status and attendance
- Official transcript of records (you can also get an official digitally-signed transcript of records via WebOodi)
- Annual enrolment for the academic year (primarily done online via WebOodi)
- Changes of name and address for the student register