

Contact

To find the contact information of the academic and services staff of the Department of Media, please see <http://media.aalto.fi/en/contact/>

ARTS Student Services

Tel.	+358 50 342 9758 (Mon-Fri 9 - 15) closed for summer 19.6.-2.8.
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Email:	studentservices@aalto.fi (primarily for students)
	arts-les@aalto.fi (primarily for faculty and external customers)

Postal address:	Learning Services Aalto University School of Art, Design and Architecture P.O. BOX 31000 (room M311) 00076 AALTO
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Street address	Learning Services Lounge M311, Väre, Otaniementie 14 (Tue-Thu 9-15. closed until further notice due to Corona Virus pandemic) Otakaari 1 (Undergraduate centre, Bachelor's Programmes)
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The Student Services of School of Art, Design and Architecture does not have their own, specialised student service desk. Most cases can be handled via email, phone or by appointment. You are welcome to visit our meeting point LES Lounge (Väre 3rd floor room M311).

Starting Point - student services office

- [Contact information and opening hours](#)
- Visiting address: Undergraduate centre, Otakaari 1, room Y199a, Otaniemi campus (**closed until further notice due to Corona Virus pandemic**).
- [Find us on the map.](#)

The Student Services offers general guidance to students, regarding e.g.

- general guidance to start getting help on any issues
- enrollment
- study rights
- certificate of attendance (official electronic certificate can be downloaded in WebOodi)
- transcripts of records (official electronic certificate can be downloaded in WebOodi)

Reach us via email studentservices@aalto.fi on these matters:

- non-degree studies
- degree certificates
- studies in other Aalto School or other universities
- international students can also contact the office with questions regarding immigration or other practical issues

Aalto ARTS Learning Services

The departments have planning officers and study coordinators in charge of advising students with study related matters. If you have general questions regarding the studies, you can turn to the staff of the programme or major.

Note: Email addresses are in the form [firstname.lastname\[a\]aalto.fi](mailto:firstname.lastname[a]aalto.fi) (for letters such as ä or ö, use a and o instead)

Check the meeting point for reserved meetings from the coordinator. Most meetings for Master's students are held in room M311 at Väre and Otakaari 1 A-wing, room A110 for Bachelor students.

Joint School Learning Services

Manager of Learning Services	Iiris Kauppila	+358 50 598 7650
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Student Services Team Leader, Planning Officer	Wille Leppämäki	+358 50 596 8806
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Learning ICT, Oodi, Sisu; Tuition fee related issues		
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Teaching Services Team Leader, Planning Officer Curriculum Design	Sari Tarvainen	+358 50 502 7718
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External Customers' Services, Team Leader, Planning Officer	Mari Kekola	+358 50 411 0884
University Wide Art Studies		
Student Services, Study Affairs Secretary	Kirsti Niemensivu	+358 50 544 1490
Centre for General Studies	Nina Sjölund	+358 50 380 6541 Reserve a time
	Sanna Väisänen	+358 50 562 5776 Reserve a time
Graduation	Pulmu Föhr-Siltavuori	+358 50 599 7932
Language studies		
Accessibility		
JOO studies, Internal Mobility, Non-degree Studies	Tuuli Asunmaa	+358 50 470 8580 Reserve a time
International services, Incoming exchange students	Anna-Kaisa Antinoja	in-exchange-arts@aalto.fi +358 50 409 6340 Reserve a time
Outgoing exchange studies	Johanna Virta	out-exchange-arts@aalto.fi
		+358 50 358 0886 Reserve a time
International education projects, Staff exchange	Hanna Karkku	+358 50 562 7709
Career services	Ulla Eskola	careerservices@aalto.fi
(Internships abroad and in Finland, internship support)		+358 50 331 3185
Specialist, pedagogy	Tiina Pylkkönen (Erika Perttuli-Porobio)	+358 50 520 1033
Doctoral Programme	Anja Hänninen (Tiina Kotti)	doctoral-arts@aalto.fi

Aalto ARTS degree programme's contact information

Department of Architecture

Architecture (major in Bachelor's programme)	Eino Paananen	+358 50 505 9070 Reserve a time
Architecture and Creative Sustainability in Architecture	Sanna Tekonen	+358 50 595 0406
Landscape Architecture	Niina Tikkanen	+358 50 5138 480 Reserve a time
Urban Studies and Planning	Tuula Jääskeläinen (Tiina Pylkkönen)	+358 50 911 0381 Reserve a time
Interior Architecture	Marlene Parman	

Department of Art

Visual Culture and Contemporary Art	Anne Rautanen	+358 50 441 3033 Reserve a time
Art Education	Viivi Poutiainen	+358 50 3077 267 Reserve a time
Nordic Visual Studies and Art Education (NoVA)	Anne Rautanen	+358 50 441 3033 Reserve a time

Department of Design

Product and Spatial Design and Contemporary Design	Mervi Palva	+358 50 5138180 Reserve a time
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Collaborative and Industrial Design Co-operation and coordination with Shanghai D&I Study coordinator for CoID Tongji-students	Meri Arnala	+358 50 308 5778 Reserve a time
Creative Sustainability International Design Business Management Study coordinator for CS and IDBM Tongji-students Master of European Design (MEDes)	Naoko Nakagawa	+358 50 361 3928 Reserve a time
Fashion,Clothing and Textile Design	Mari Partanen	+358 50 355 6195 mari.2.partanen@aalto.fi Reserve a time
Design, Fashion (majors in Bachelor's Programme)	Kristiina Tengvall	+358 50 352 4709 Reserve a time
Department of Film, Television and Scenography		
Film and Television (majors in Bachelor's Programme)	Sanna Väisänen	+358 50 562 5776 Reserve a time
Film and Television (Master's programme) Animation (Master's programme)	Ilona Virtanen	+358 50 315 2150 Reserve a time
Costume Design, Production Design and Scenography	Tuuli Asunmaa	+358 50 470 8580 Reserve a time
Department of Media		
Visual Communication Design (BA)	Nina Sjölund	+358 50 380 6541 Reserve a time
Photography Visual Communication Design (MA)	Sanna Lumikko	+358 50 433 3865 Reserve a time
New Media	Meri Karjalainen	+358 50 446 0040 Reserve a time