

# Contact

## Spatial Planning and Transportation Engineering

### Programme director

Professor Marketta Kyttä  
Aalto University  
School of Engineering  
Department of Built Environment  
e-mail: [marketta.kytta@aalto.fi](mailto:marketta.kytta@aalto.fi)

### Responsible professors

Marketta Kyttä  
Tapio Luttinen  
Milos Mladenovic  
Raine Mäntysalo  
Claudio Roncoli

### Contact information of professors and teachers

#### Learning Services:

Virpi Ojala  
Coordinator, study affairs  
Aalto University, School of Engineering  
e-mail: [virpi.ojala@aalto.fi](mailto:virpi.ojala@aalto.fi)  
Phone: +358 50 442 0774  
Visiting address: Otakaari 4 / Learning services  
Book an appointment (by [Vihta](#)) or by [e-mail](#).

Päivi Kauppinen  
Planning officer, study affairs  
Aalto University, School of Engineering  
e-mail: [paivi.kauppinen@aalto.fi](mailto:paivi.kauppinen@aalto.fi)  
Phone: +358 50 5987232  
Visiting address: Otakaari 4 / Learning services  
Book an appointment by [Vihta](#) or by [e-mail](#).

With questions related to general questions (study right, certificates and enrollment): [masters-eng@aalto.fi](mailto:masters-eng@aalto.fi)

With questions regarding admission to the programme, please contact Aalto University Admission Services: [admissions@aalto.fi](mailto:admissions@aalto.fi)  
or visit [Applying to master's programmes](#) website.

#### Contact information of Student Service Desk:

##### At the Student Service Desk

- you can get student certificates and transcripts of records are issued (you can get an official digitally-signed transcript of records via WebOodi).
- you may enroll for the academic year (primarily through [WebOodi](#), please see [instructions](#))
- you can make changes to your name and address in the student register (primary address can also be changed using [WebOodi](#))
- registration of students and issues related to study rights, inc. non-degree students, are handled
- you can register to graduation ceremony or pick up your degree certificate after graduation

**Visiting address:** Otakaari 4, [K1 building](#), room 102, ESPOO/Otaniemi

**Postal address:** Learning Services, P.O.Box 14100, 00076 AALTO, Finland

**E-mail:** [studies-eng@aalto.fi](mailto:studies-eng@aalto.fi)

**Telephone:** +358 50 347 8230

Aalto University's shared helpdesk: [studentservices@aalto.fi](mailto:studentservices@aalto.fi)

~~Open on Tuesdays and Thursdays 12 noon – 2 p.m. (also upon agreement)~~

**Because of coronavirus situation our student service desk is closed until further notice.**

**You can reach us via email and phone.**

*Mail for Learning Services can be dropped at the mail box outside of the glass doors of the Learning Services hallway in Otakaari 4.*

Please, give feedback to improve the Student Service Desk: <http://www.webropolsurveys.com/S/F14B740EDA1A741B.par>

# Starting Point

Please note also that Aalto University's joint **Starting Point** will serve you in Otakaari 1, Undergraduate Centre, room Y199. See [opening hours](#).

- Certificates of student status and attendance
- Official transcript of records (you can also get an official digitally-signed transcript of records via WebOodi)
- Annual enrolment for the academic year (primarily done online via WebOodi)
- Changes of name and address for the student register

Study advisors:

## School of Engineering Student Advisors

Email: [advisors-eng@aalto.fi](mailto:advisors-eng@aalto.fi)

Postal address: ENG Study guidance, K103, PB 14100, 02150 Espoo.

You can also find the Student Advisors on Facebook: "[Aalto ENG Opintoneuvola](#)". Go ahead and like us!

### Reception

room K103, Otakaari 4. Phone number during office hours +358 50 406 4409 also Whatsapp and Telegram

[Reception hours](#) (In Finnish)

Contact information of Learning Services (School of Engineering):

#### Energy Technology (EEN), Mechanical Engineering (MEC), Advanced Energy Solutions (AAE, ENG's majors)

**Mari Rummukainen**  
Planning Officer  
EEN, MEC, AAE

- guidance for students
- admissions
- curriculum planning
- applications for credit transfers
- applications for study right extensions

room 104b, Otakaari 4, PO Box 14100  
tel. +358 50 4414038  
[mari.j.rummukainen@aalto.fi](mailto:mari.j.rummukainen@aalto.fi)  
Book an appointment

**Sanni Valkeapää,**  
Coordinator  
EEN, AAE

- personal study plans (AAE, EEN)
- guidance for students
- thesis approval
- applications for credit transfers
- applications for study right extensions
- admissions
- curriculum planning

room Y336, Otakaari 1, PO Box 11100  
tel. +358 50 4339710  
[sanni.valkeapaa@aalto.fi](mailto:sanni.valkeapaa@aalto.fi)  
Book an appointment

**Helena Suonsilta,**  
Coordinator

- personal study plans (MEC)
- grouping the studies
- thesis approval
- applications for study right extensions
- secretary for Degree Programme Committee

room 104b, Otakaari 4, PO Box 14100  
tel. +358 50 3089633  
[helena.suonsilta@aalto.fi](mailto:helena.suonsilta@aalto.fi)  
Book an appointment

**Tiia Pelkonen,**  
Secretary

- grouping the studies
- graduating with a Bachelor of Science
- Bachelor Degree Certificates
- personal study plans (AAE, EEN)

Room 105, Otakaari 4, PO Box 14100  
tel. +358 50 4131816  
[tiia.pelkonen@aalto.fi](mailto:tiia.pelkonen@aalto.fi)

#### Geoinformatics (GIS), Real Estate Economics (REC), Spatial Planning and Transportation Engineering (SPT), Creative Sustainability in Real Estate and Water Management (CS in RE&WM), Water and Environmental Engineering (WAT), Urban Studies and Planning in Real Estate Economics (USP in REE)

**Päivi Kauppinen,**  
Planning Officer

- guidance for students
- admissions
- personal study plans
- applications for credit transfers
- applications for study right extensions
- curriculum planning

room 104b, [Otakaari 4](#), PO Box 14100  
tel. +358 50 5987232  
[paivi.kauppinen@aalto.fi](mailto:paivi.kauppinen@aalto.fi)  
Book an appointment through [Vihta](#) or by e-mail

---

<b>Virpi Ojala, Study Affairs Secretary</b>	<ul style="list-style-type: none"> <li>• grouping the studies</li> <li>• thesis approval</li> <li>• degree certificate</li> </ul>	room 104c, <a href="#">Otakaari 4</a> , PO Box 14100 tel. +358 50 442 0774 <a href="mailto:virpi.ojala@aalto.fi">virpi.ojala@aalto.fi</a> <a href="#">Book an appointment</a>
---	---	--

---

<b>Harri Långstedt, Coordinator (WAT)</b>	<ul style="list-style-type: none"> <li>• grouping the studies</li> <li>• thesis approval</li> <li>• degree certificates</li> <li>• personal study plans</li> </ul>	room 104c, <a href="#">Otakaari 4</a> , PO Box 14100 tel. +358 50 413 8455 <a href="mailto:harri.langstedt@aalto.fi">harri.langstedt@aalto.fi</a> <a href="#">Book an appointment</a>
---	--	--

---

#### Building Technology (CIV), Geoengineering (GEO)

---

<b>Mari Rummukainen Planning Officer CIV and GEO</b>	<ul style="list-style-type: none"> <li>• guidance for students</li> <li>• admissions</li> <li>• curriculum planning</li> <li>• applications for credit transfers</li> <li>• applications for study right extensions</li> </ul>	room 104b, <a href="#">Otakaari 4</a> , PO Box 14100 tel. +358 50 4414038 <a href="mailto:mari.j.rummukainen@aalto.fi">mari.j.rummukainen@aalto.fi</a> <a href="#">Book an appointment</a>
--	--	---

---

<b>Harri Långstedt, Coordinator CIV and GEO</b>	<ul style="list-style-type: none"> <li>• grouping the studies</li> <li>• thesis approval</li> <li>• degree certificates</li> <li>• personal study plans</li> </ul>	room 104c, <a href="#">Otakaari 4</a> , PO Box 14100 tel. +358 50 413 8455 <a href="mailto:harri.langstedt@aalto.fi">harri.langstedt@aalto.fi</a> <a href="#">Book an appointment</a>
---	--	--

---

#### Joint International Master's Programmes

---

<b>Nordic Masters: Cold Climate Engineering, Environmental Engineering, Innovative Sustainable Energy Engineering, Maritime Engineering</b>	<b>Börje Helenius, planning officer</b>	room 115, <a href="#">Otakaari 4</a> , PO Box 14100 tel. +358 50 5906388 <a href="mailto:borje.helenius@aalto.fi">borje.helenius@aalto.fi</a> <a href="#">Book an appointment</a>
---	---	---

---

<b>Environomical Pathways for Sustainable Energy Systems (SELECT)</b>	<b>Börje Helenius, planning officer</b>	room 115, <a href="#">Otakaari 4</a> , PO Box 14100 tel. +358 50 5906388 <a href="mailto:borje.helenius@aalto.fi">borje.helenius@aalto.fi</a> <a href="#">Book an appointment</a>
---	---	---

---

<b>European Mining, Minerals and Environmental Programme (EMMEP)</b>	<b>Saara Kanerva, planning officer</b>	room 105, <a href="#">Otakaari 4</a> , PO Box 14100 tel. +358 50 4085549 <a href="mailto:saara.m.kanerva@aalto.fi">saara.m.kanerva@aalto.fi</a> <a href="#">Book an appointment</a>
--	--	---

---

## Doctoral Programme

---

<b>Ritva Viero, Planning Officer</b>	<ul style="list-style-type: none"> <li>• secretary for doctoral programme committee</li> <li>• admissions</li> <li>• curriculum</li> </ul>	room 233, Tietotie 1 E, PO Box 15200 tel. +358 50 597 0610 <a href="mailto:ritva.viero@aalto.fi">ritva.viero@aalto.fi</a>
--------------------------------------	--	---

---

<b>Reetta Mannola, Coordinator</b>	<ul style="list-style-type: none"> <li>• admissions</li> <li>• study plans</li> <li>• scholarships</li> </ul>	room 233, Tietotie 1 E, PO Box 15200 tel. +358 50 373 7702 <a href="mailto:reetta.mannola@aalto.fi">reetta.mannola@aalto.fi</a>
------------------------------------	---	---

---

## Bachelor's Programme

---

<b>Katri Koistinen, Planning Officer</b>	<ul style="list-style-type: none"> <li>• admissions</li> <li>• curriculum</li> <li>• developing the programme</li> </ul>	room 105, <a href="#">Otakaari 4</a> , PO Box 14100 tel. +358 50 413 8773 <a href="mailto:katri.koistinen@aalto.fi">katri.koistinen@aalto.fi</a> <a href="#">Book an appointment</a>
--	--	---

---

Erika Ruohonen, Coordinator	<ul style="list-style-type: none"> <li>coordinator for ENY</li> <li>coordinator for RYM</li> </ul>	<p>room 105, Otakaari 4, PO Box 14100 tel. +358 50 3476498 <a href="mailto:erika.ruohonen@aalto.fi">erika.ruohonen@aalto.fi</a> <a href="#">Book an appointment</a></p>
Eeva Lilja, Coordinator	<ul style="list-style-type: none"> <li>coordinator for KJR</li> </ul>	<p>room 105, Otakaari 4, PO Box 14100 tel. <a href="mailto:eeva.lilja@aalto.fi">eeva.lilja@aalto.fi</a> <a href="#">Book an appointment</a></p>
Tiina Nikander, Secretary	<ul style="list-style-type: none"> <li>Bachelor's seminars</li> <li>Aalto ENG Evening Exams</li> </ul>	<p>room 105, Otakaari 4, PO Box 14100 tel. +358 50 4341493 <a href="mailto:tiina.nikander@aalto.fi">tiina.nikander@aalto.fi</a></p>

## School's Learning Services

### International Affairs

Niina Huovinen, (substitute for Saara Sokolnicki) Manager, International Relations	<ul style="list-style-type: none"> <li>International partnerships (agreements)</li> <li>International education projects (agreements)</li> <li>European Mining, Minerals and Environmental Program (EMMEP)</li> </ul>	<p>room 414a, Otakaari 4, PO Box 14100 tel. +358 50 521 1779 <a href="mailto:niina.huovinen@aalto.fi">niina.huovinen@aalto.fi</a></p>
Melina Nummi, Planning Officer	<ul style="list-style-type: none"> <li>Outgoing Exchange Students</li> <li>Student Exchange Scholarships</li> </ul>	<p>room 115, Otakaari 4, PO Box 14100 tel. +358 50 431 0348 <a href="mailto:melina.nummi@aalto.fi">melina.nummi@aalto.fi</a></p>
Hannele Pietola, Coordinator	<ul style="list-style-type: none"> <li>Incoming Exchange Students</li> </ul>	<p>room 115, Otakaari 4, PO Box 14100 tel. +358 50 406 6951 <a href="mailto:hannele.pietola@aalto.fi">hannele.pietola@aalto.fi</a></p>
Börje Helenius, Planning Officer	<ul style="list-style-type: none"> <li>Joint International Master's Programmes</li> <li>Admission and Marketing (Master's Programmes)</li> <li>Orientation (Master's Programme Students)</li> </ul>	<p>room 145, Otaniementie 9, PO Box 17000 tel. +358 50 5906388 <a href="mailto:borje.helenius@aalto.fi">borje.helenius@aalto.fi</a> <a href="#">Book an appointment</a></p>
Jaana Kauppi, Coordinator	<ul style="list-style-type: none"> <li>Secretary, Engineering Academic Committee</li> <li>Aalto Coordinator for Housing for International Students</li> <li>Admissions (Master's Programmes)</li> <li>Oodi rights</li> </ul>	<p>room 104b, Otakaari 4, PO Box 14100 tel. +358 50 595 0626 <a href="mailto:jaana.kauppi@aalto.fi">jaana.kauppi@aalto.fi</a></p>

### Other Learning Services staff

Milla Vaisto-Oinonen  (substitute for Mirka Jalonen), Manager, Academic Affairs		<p>room 414a, Otakaari 4, PO Box 14100 tel. +358 50 362 8880 <a href="mailto:milla.vaisto-oinonen@aalto.fi">milla.vaisto-oinonen@aalto.fi</a></p>
Ville Kivimäki, Project Manager	<ul style="list-style-type: none"> <li>FUKS3-project</li> </ul>	<p>room 115, Otakaari 4, PO Box 14100 tel. +358 50 347 7263 <a href="mailto:ville.kivimaki@aalto.fi">ville.kivimaki@aalto.fi</a></p>
Maire Syrjäkäri, Educational Developer	<ul style="list-style-type: none"> <li><i>Programme Manager Services team leader</i></li> <li>pedagogical development of teaching and programmes</li> </ul>	<p>room 115, Otakaari 4, PO Box 14100 tel. +358 50 523 3857 <a href="mailto:maire.syrjakari@aalto.fi">maire.syrjakari@aalto.fi</a></p>
Mari Martinmaa, Coordinator	<ul style="list-style-type: none"> <li>guidance for students</li> <li>student feedback</li> <li>pedagogical development of teaching and programmes</li> <li>Teaching Competence Assessment</li> </ul>	<p>room B115, Maarintie 6, PO Box 15600 tel. +358 50 3048190 <a href="mailto:mari.martinmaa@aalto.fi">mari.martinmaa@aalto.fi</a> <a href="#">Book an appointment</a></p>
Leila Kuusela, Coordinator	<ul style="list-style-type: none"> <li>communications</li> <li>practical training</li> </ul>	<p>room 104c, Otakaari 4, PO Box 14100 tel. +358 50 431 7424 <a href="mailto:leila.kuusela@aalto.fi">leila.kuusela@aalto.fi</a></p>

---

**Virpi Riissanen,**  
Coordinator

- Bachelors' orientation
- Student tutoring

room B115, Maarintie 6, PO Box  
15600  
tel. +358 50 564 5495  
[virpi.riissanen@aalto.fi](mailto:virpi.riissanen@aalto.fi)

---

**Reeta Kalliomäki,**  
Student affairs secretary

- Student Service Desk
- graduation ceremonies
- non-degree studies

room 103, Otakaari 4, PO Box 14100  
tel. +358 50 347 5786  
[reeta.kalliomaki@aalto.fi](mailto:reeta.kalliomaki@aalto.fi)

---

**Tiia Pelkonen,**  
Secretary

- Student Service Desk

room 105, Otakaari 4, PO Box 14100  
tel. +358 50 4131816  
[tiia.pelkonen@aalto.fi](mailto:tiia.pelkonen@aalto.fi)

---