Contact

Contact for Visual Communication Design programme

Head of programme: Arja Karhumaa, on Autumn 2020 Rupesh Vyas

Learning services contact person: Sanna Lumikko, sanna.lumikko@aalto.fi, mobile: + 358 50 4333 865

Find more contact information of our academic and services staff here.

ARTS Student Services

Tel. +358 50 342 9758 (Mon-Fri 9 - 15) closed for summer 19.6.-2.8.

Email: studentservices@aalto.fi (primarily for students)

Email: arts-les@aalto.fi (primarily for faculty and external customers)

Postal address: Learning Services
Aalto University School of Art, Design and Architecture
P.O. BOX 31000 (room M311)
00076 AALTO

Street address Learning Services Lounge M311, Väre, Otaniemintie 14 (Tue-Thu 9-15. closed until further notice due to Corona Virus pandemic)

Otakaari 1 (Undergraduate centre, Bachelor’s Programmes)

The Student Services of School of Art, Design and Architecture does not have their own, specialised student service desk. Most cases can be handled via email, phone or by appointment. You are welcome to visit our meeting point LES Lounge (Väre 3rd floor room M311).

Starting Point - student services office

- Contact information and opening hours
- Visiting address: Undergraduate centre, Otakaari 1, room Y199a, Otaniemi campus (closed until further notice due to Corona Virus pandemic).
- Find us on the map.

The Student Services offers general guidance to students, regarding e.g.

- general guidance to start getting help on any issues
- enrollment
- study rights
- certificate of attendance (official electronic certificate can be downloaded in WebOodi)
- transcripts of records (official electronic certificate can be downloaded in WebOodi)

Reach us via email studentservices@aalto.fi on these matters:

- non-degree studies
- degree certificates
- studies in other Aalto School or other universities
- international students can also contact the office with questions regarding immigration or other practical issues

Aalto ARTS Learning Services

The departments have planning officers and study coordinators in charge of advising students with study related matters. If you have general questions regarding the studies, you can turn to the staff of the programme or major.

Note: Email addresses are in the form firstname.lastname[a]aalto.fi (for letters such as ä or ö, use a and o instead)

Check the meeting point for reserved meetings from the coordinator. Most meetings for Master’s students are held in room M311 at Väre and Otakaari 1 A-wing, room A110 for Bachelor students.

Joint School Learning Services

Manager of Learning Services Iiris Kauppila +358 50 598 7650
Planning Officer
Learning ICT, Oodi, Sisu; Tuition fee related issues

Teaching Services Team Leader, Planning Officer Curriculum Design
Sari Tarvainen +358 50 502 7718

Planning Officer
University Wide Art Studies
Mari Kekola +358 50 411 0884

Student Services, Study Affairs Secretary
Kirsti Niemensivu +358 50 544 1490

Centre for General Studies
Nina Sjölund +358 50 380 6541 Reserve a time
Sanna Väisänen +358 50 562 5776 Reserve a time

Graduation
Language studies
Accessibility

Student Services Team Leader, JOO studies, Internal Mobility, Non-degree Studies
Tuuli Asunmaa +358 50 470 8580 Reserve a time

External Customers' Services, Team Leader, International services, Incoming exchange students
Anna-Kaisa Antinoja in-exchange-arts@aalto.fi +358 50 409 6340 Reserve a time

Outgoing exchange studies
Johanna Virta out-exchange-arts@aalto.fi +358 50 358 0886 Reserve a time

International education projects, Staff exchange
Hanna Karkku +358 50 562 7709
careerservices@aalto.fi

Career services
(Internships abroad and in Finland, internship support)
Tiina Pylkkönen +358 50 331 3185

careerservices@aalto.fi

Specialist, pedagogy

Doctoral Programme
Anja Hänninen (Tiina Kotti) doctoral-arts@aalto.fi

Aalto ARTS degree programme's contact information

Department of Architecture

Architecture (major in Bachelor's programme)
Eino Paananen +358 50 505 9070 Reserve a time

Architecture and Creative Sustainability in Architecture
Sanna Tekonen +358 50 595 0406

Landscape Architecture
Niina Tikkanen +358 50 5138 480 Reserve a time

Urban Studies and Planning
Tuula Jääskeläinen +358 50 911 0381 Reserve a time

Interior Architecture
Hanna Nyemba +358 50 514 2889

Department of Art

Visual Culture and Contemporary Art
Anne Rautanen +358 50 441 3033 Reserve a time
<table>
<thead>
<tr>
<th>Department</th>
<th>Name</th>
<th>Phone Number</th>
<th>Email Address</th>
<th>Reserve a time</th>
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<tbody>
<tr>
<td><strong>Art Education</strong></td>
<td>Vivl Poutiainen</td>
<td>+358 50 3077 267</td>
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<tr>
<td><strong>Nordic Visual Studies and Art Education (NoVA)</strong></td>
<td>Anne Rautanen</td>
<td>+358 50 441 3033</td>
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<tr>
<td><strong>Department of Design</strong></td>
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<tr>
<td>Product and Spatial Design and Contemporary Design</td>
<td>Mervi Palva</td>
<td>+358 50 5138180</td>
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<tr>
<td>Collaborative and Industrial Design</td>
<td>Meri Arnala</td>
<td>+358 50 308 5778</td>
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<td>Co-operation and coordination with Shanghai D&amp;I</td>
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<td>Study coordinator for CoID Tongji-students</td>
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<tr>
<td>Creative Sustainability</td>
<td>Naoko Nakagawa</td>
<td>+358 50 381 3928</td>
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<td>International Design Business Management</td>
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<td>Study coordinator for CS and IDBM Tongji-students</td>
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<td>Master of European Design (MEDes)</td>
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<tr>
<td>Fashion, Clothing and Textile Design</td>
<td>Mari Partanen</td>
<td>+358 50 355 6195</td>
<td><a href="mailto:marl.2.partanen@aalto.fi">marl.2.partanen@aalto.fi</a></td>
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<tr>
<td>Design, Fashion (majors in Bachelor's Programme)</td>
<td>Marlene Parman (Kristiina Tengvall)</td>
<td>+358-50-362-4709</td>
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<td><strong>Department of Film, Television and Scenography</strong></td>
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<td>Film and Television (majors in Bachelor's Programme)</td>
<td>Sanna Väisänen</td>
<td>+358 50 562 5776</td>
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<td>Film and Television (Master's programme)</td>
<td>Ilona Virtanen</td>
<td>+358 50 315 2150</td>
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<td>Animation (Master's programme)</td>
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<tr>
<td>Costume Design, Production Design and Scenography</td>
<td>Tuuli Asunmaa</td>
<td>+358 50 470 8580</td>
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<td><strong>Department of Media</strong></td>
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<td>Visual Communication Design (BA)</td>
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<td>Photography</td>
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<td>Visual Communication Design (MA)</td>
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<td>New Media</td>
<td>Meri Karjalainen</td>
<td>+358 50 446 0040</td>
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