After admission to Bachelor's studies

Aalto University will introduce a new Sisu student information system on 9 August 2021. The introduction of Sisu is preceded by a service disruption of student information services between 31 July and 8 August 2021. Due to service disruption it is important that you register by 28 July 2021 at the latest so that your data and your enrolment can be transferred to Aalto University information systems before the service break begins.

If you did not enrol online by 28 July, contact the student services (at studentservices@aalto.fi) for enrolment instructions.

Checklist for new Bachelor students

1. Accept your offer of admission
   - You can accept only one study place leading to a higher education degree in Finland
   - If you already have a right to study at Aalto University and you wish to accept a new offer of admission
   - Tuition fees and waivers
2. Return the Aalto Scholarship Terms document and/or pay the tuition fee if applicable
3. Enrol for the academic year no later than 28 July 2021
   - Enrolment as an attending student
   - Enrolment as a non-attending student (i.e. deferring the start of studies)
   - Military service, non-military service or other long period of non-attendance
4. Apply for Residence Permit (non-EU/EEA Citizens) or register your residence (EU/EEA Citizens)
   - Non-EU/EEA citizens
   - EU/EEA citizens
   - Citizens of Nordic countries
5. Apply for student housing
6. Apply for governmental financial aid for students with permanent residence in Finland
7. Plan and organize your travel to Finland
8. Activate your Aalto IT account
9. Apply for a student card
10. Pay the health care fee for students in higher education by 30 September
11. Next step: getting started with your studies

Accept your offer of admission and enroll as an attending student as soon as possible after receiving notification of your admission. Also proceed swiftly with other arrangements, such as residence permit application (if applicable) and student housing. Getting the processes started as early as possible helps you avoid peak application times and long waits.

1. Accept your offer of admission

In the spring joint application for study programmes offered in English, the results can be published at different times, but no later than by 4 June 2021. As you do not need to set your study options in order of preference in the spring joint application for study programmes offered in English, you can be accepted to several study programmes in the same application. You may receive the results for some study programmes before the results of other study programmes have been published.

You will receive an email with a link to the admission results letter when all the results have been published. The letter includes the admission results of all the study programmes you have applied to in joint application. In the results letter you will also find your points for each study programme and the lowest score for gaining admission. If you have access to the My Studyinfo service (Finnish social security number and online banking codes with e-identification enabled, mobile certificate or an electronic ID-card needed), you can also access your results letter there. Please note that Aalto University does not send those accepted a separate acceptance letter by mail; all communication is done via e-mail. To stay informed, make sure to follow up on your My Studyinfo service and e-mail.

Instructions for accepting your offer of admission can be found at My Studyinfo service.

Students with Finnish personal identity code and online banking ID:

Accept the study place in the studyinfo.fi portal by logging into My Studyinfo service. Please follow the instructions in the Studyinfo portal on how to accept the admission offer.

Students without Finnish personal identity code and online banking ID:
You will receive an email from the Studyinfo portal with instructions on how to accept the study place. The email includes a personal link to a web page where you can accept the study place.

You can accept only one study place leading to a higher education degree in Finland

According to the one study place per term provision (Universities Act 558/2009) students may accept only one study place leading to a higher education degree in Finland during one academic term. Higher education degrees include bachelor’s, master’s, licentiate and doctoral degrees awarded by universities as well as polytechnic degrees. The academic terms run from 1 August to 31 December and 1 January to 31 July. Even if the student postpones the commencement of studies, or interrupts his/her studies, the student cannot accept another study place for a degree programme starting in the same academic term.

If you already have a right to study at Aalto University and you wish to accept a new offer of admission

The Aalto University students may only have one right to study towards the same degree. Students who accept an offer of admission to education leading to the same degree (for instance, the Master of Science (Technology)), the old right to study will be replaced by the new one.

Tuition fees and waivers

Information about requirement to pay tuition fee and possible waiver are found in the letter of admission. Please read the instructions carefully.

More information about tuition fees and waivers.

2. Return the Aalto Scholarship Terms document and/or pay the tuition fee if applicable

Degree students who are citizens of countries outside the EU/EEA or Switzerland are generally required to pay tuition fees. The amount of the tuition fee as well as information of possibly awarded scholarship is in the admission letter.

If you are liable to pay tuition and have been awarded an Aalto University scholarship to partly or fully cover your fee, please return the signed document “Aalto University Scholarship Terms Of Acceptance” by the given deadline. The document is sent with the letter of acceptance.

Detailed instructions for the payment will be in the invoice, which is issued after you have accepted your study place. The invoice is sent by email and payment is due before the start of the academic year. If you are awarded an Aalto University scholarship, the amount awarded will be deducted from your invoice, e.g. if you are awarded a 50 % scholarship, your invoice will concern half of the tuition fee due for that academic year. If you are awarded a 100 % scholarship no invoice will be sent. Tuition fee needs to be paid before enrolling at the university.

More information on tuition fee and scholarships: Tuition fees and scholarships.

3. Enrol for the academic year no later than 28 July 2021

After accepting an offer of admission, you have to enrol each academic year as either an attending or a non-attending student. We recommend new students to enrol by 28 July 2021 to ensure smooth start of studies.

If you did not enrol online by 28 July, contact the student services (at studentservices@aalto.fi) for enrolment instructions.

All degree students must enrol as either attending or non-attending each academic year. If you do not enrol as either attending or non-attending by the end of the enrolment period (no later than 10 September 2021), you will forfeit your right to study.

Enrolment as an attending student

To enrol as an attending student at Aalto University, login to My Studyinfo and use the enrolment service to pay the obligatory membership fee of the Aalto University Student Union (AYY). If you wish to join a student association (guild or subject-specific association) in your field of study, you also need to pay any membership fees for it.

Students without Finnish personal identity code and Finnish e-identification service (by an online bank or other Finnish service): You have to login to My Studyinfo by using the personal link from the email from the My Studyinfo portal with which you accepted your study place (email has been sent 22 March onwards and has a subject "Offer of admission in Studyinfo"). The email includes a personal link to My Studyinfo, please see further information in Studyinfo. If you have deleted the email, please contact student services (at studentservices@aalto.fi), the email cannot be sent again and you have to complete your enrolment following the instructions from the student services.

If you cannot use the payment methods in the enrolment service of My Studyinfo and therefore enrol online, contact the student services (at studentservices@aalto.fi).

Due to additional regulations concerning tuition fees, students with a tuition fee liability must first pay their tuition fee before enrolling in My Studyinfo. Your tuition fee must be received in full by the university before enrolment is possible. You will receive a receipt of the payment from the university when the payment has been processed. After you receive the receipt, enrolment in My Studyinfo can be enabled by student services. You can contact the student services (at studentservices@aalto.fi) to ensure that your enrolment has been enabled.

To ensure that your student status is valid from the beginning of academic year (1 August) you should enrol no later than 28 July 2021 and sooner if possible. Enrolling as attending is also a precondition for using any Aalto services, getting a student number, and registering for courses.
Enrolment as a non-attending student (i.e. deferring the start of studies)

In your first year of studies you can enrol as a non-attending student i.e. defer the start of your studies) only for reasons referred to in the Universities Act (Yliopistolaki 558/2009, Section 39), that is, if you are:

- in active service referred to in accordance with the Conscription Act (1438/2007), the Non-Military Service Act (1446/2007) or the Act on Voluntary Military Service for Women (194/1995), please note that the possibility to enrol as non-attending in the first year of studies for reasons of active service is valid only for service performed in Finland;
- on maternity, paternity or parental leave;
- unable to start your studies due to a medical condition or injury or covid-19 related restrictions

Enrol as non-attending in the My Studyinfo. You must have one of the reasons mentioned above to enrol as non-attending and you must send a certificate verifying the reason to the university when you enrol as non-attending.

- **Students without Finnish personal identity code and online banking ID:** You have to use the personal link from the email you have received from the Studyinfo portal for accepting the study place. The email includes a personal link to My Studyinfo, please see further information in Studyinfo. If you have already deleted the email, please contact student services (at studentservices@aalto.fi) and they can send the email again.

If your reason is the performance of military or non-military service, send the documents verifying the reason to the student services (at studentservices@aalto.fi). State clearly in the subject of the email: “New student enrolment as non-attending, certificate / [your name], [your study option/programme].”

If you refer to a medical condition, maternity or paternity leave, or your documents includes other sensitive information, send the documents as a secure message via https://securemail.aalto.fi to confidential@aalto.fi. State clearly in the subject of the email: “New student enrolment as non-attending, certificate / [your name], [your study option/programme].” Please follow the instructions for sending secure messages.

The certificates must be either in English, in Finnish or in Swedish. If the original certificate has been translated from other language, the original document must be included.

We strongly recommend you to enrol and submit the document(s) by **28 July 2021**, or sooner if possible, in order to allow enough time to process them by the end of the enrolment period (Friday 10 September 2021). If you do not have valid reasons to enrol as a non-attending student, you will receive notice of the matter and instructions on how to enrol as an attending student.

**Enrolment as non-attending due to COVID-19 related restrictions:**

For academic year 2021-2022, you can enrol as non-attending also in case you are unable to get to Finland to start your studies due to official COVID-19 related restrictions on immigration, travel or other processes required to enter Finland. Note however, that if you enrol as non-attending, it is not possible to complete any studies even by participating in remote teaching. COVID-19 related restrictions will be verified mainly from public sources of information. If you are unable to start your studies because of being placed under quarantine, please include an official quarantine decision, or contact your school if no documentation is given. Please also note that personal choice not to start your studies, illness of a relative or otherwise difficult life situation caused by COVID-19 are not valid reasons for non-attendance.

Enrol as non-attending in My Studyinfo and submit to Aalto University a certificate or explanation to verify the reason for your non-attendance due to COVID-related restrictions.

If you have already enrolled as attending, but wish to change your enrolment status to non-attending, please contact the student services (at studentservices@aalto.fi). You may change your enrolment status until the end of the official enrolment period (no later than 10 September 2021).

**Duration of non-attendance**

If you have reasons specified in the law for enrolling as non-attending during your first year of studies and they are in effect between 1 August 2021 and 31 July 2022, you may enrol as non-attending for the entire academic year. Please note, however, that non-attending status may affect the amount of time you have remaining to complete a degree. For further details, please see additional information on the effect of periods of absence on the permissible duration of studies.

- If you enrolled as non-attending for the whole academic year but you want to have non-attending status for the autumn term only, you must change your spring term 2022 enrolment status to attending. You can enrol as attending in OILI or by contacting the Student Services starting 29 November 2021 and no later than 7 January 2022. You will need to pay the Aalto University Student Union (AYY) membership fee for the spring term, payment can be made in OILI.
- If you enrolled as attending for the whole academic year, but you want to be non-attending for spring term 2022 only, you must change your spring term 2022 enrolment status to non-attending starting 29 November 2021 and no later than 7 January 2022. To do this, submit document(s) verifying the reason for the non-attending to the student services. You may apply for a refund of your student union membership fee for spring term after the enrolment has been completed.

**Military service, non-military service or other long period of non-attendance**

If you have accepted the offer of admission before year 2020, please contact the student services (at studentservices@aalto.fi) to find out about starting your studies.

**Students who have accepted an offer of admission in 2020**

During the summer, your school will send you information on starting your studies by e-mail. Because you have already accepted your study place, the instructions on how to accept the offer of admission do not concern you. However, other instructions on this webpage are relevant to you, except that you should enrol either at WebOodi or at the OILI service in Studyinfo. To do this, you need to have an Aalto IT account (see the activation instructions below).

Remember to read your Aalto e-mail address! If you have not activated your Aalto IT account yet, do it now.
New students admitted in 2021

If you plan to enrol as a non-attending student in your first year of study, accept the offer of admission and enrol following the instructions in the section Enrolment as a non-attending student.

- If you enrol as a non-attending student only for the autumn term, contact your school no later than in November to ensure a swift start to your studies in January. Please see also the page Getting started with your studies in January.
- If you enrol as non-attending for the whole academic year, follow up on these pages in summer 2022 for up-to-date information on starting your studies in 2022–2023.
- If you are a non-attending student for the spring term, contact your school no later than in November to ensure a swift return to studies in the academic year 2022–2023.

In Aalto University an orientation is organized also in January and courses have been organized in a manner that allows studies to be started also in January. However, the schools recommend starting studies in September, if possible.

Duration of studies
The right to study is valid for only a definite period of time. This means that you can only enrol as a non-attending student for a certain amount of terms without it having an effect on the time you have left to complete your degree. The maximum duration of studies is defined in different ways depending on the reason for absence. For further details, please see additional information on permissible duration of studies.

4. Apply for Residence Permit (non-EU/EEA Citizens) or register your residence (EU/EEA Citizens)

Non-EU/EEA citizens
If you are a non-EU/EEA citizen, you are normally required to have a residence permit in Finland. Read more under arrival and settling in, go through the Finnish Immigration Service information about the residence permit application and start the application process as soon as possible.

Due to the coronavirus pandemic, the process for residence permit may be more difficult or longer than usual, or even suspended altogether. Please see Migri's information on the coronavirus.

EU/EEA citizens
EU/EEA citizens do not need a residence permit but upon arrival in Finland, must register their right of residence. Read more under arrival and settling in and go through Migri's information about the registration of residence.

Citizens of Nordic countries
Register at the Digital and Population Data Services Agency upon arrival.

5. Apply for student housing
You should apply for housing as soon as you have accepted the admission offer or as soon as possible with the respective housing provider (e.g. not earlier than four months prior to the intended start of the contract). Student housing is provided by the Aalto University Student Union (AYY) or the Foundation for Student Housing in the Helsinki Region (HOAS). University does not own student apartments and students are responsible for seeking housing themselves.

Please read carefully further instructions for seeking accommodation under housing.

6. Apply for governmental financial aid for students with permanent residence in Finland
Non-Finnish students with permanent residence (type A or P) in Finland may qualify for the governmental financial aid. A description of the right to receive student financial aid is available on the Social Insurance Institution of Finland (KELA) website.

Adult Education Allowance is an allowance granted by the Education Fund on certain conditions to students who have already been employed before starting their studies. In some cases, adult students may also finance their studies with their unemployment benefit; for additional information, see the TE services (employment services) website.

7. Plan and organize your travel to Finland
Studies in Aalto University start with an orientation during late-August – early–September. Check on your programme page (section "starting your studies") the exact start date of the orientation programme and plan your arrival schedule accordingly. Consider reserving a couple of days for settling in before the orientation programme. The courses start on 13 September 2021.

More information about how to continue your journey from the airport and how to use public transportation in Helsinki region is found in the section arrival and settling in.

8. Activate your Aalto IT account
The Aalto IT username and password are used to login to all Aalto online services. Once you have activated your IT account, you have access to many electronic services, including your Aalto email. The university uses email as the primary means of communication, so it is essential that you keep on top of your Aalto email at all times. You can activate the Aalto University IT account at the end of July after you have enrolled for the academic year. If you have accepted an offer of admission in 2020 or earlier, you can activate your Aalto IT account right away.

You will receive an email when the activation of Aalto IT account is possible. The email will be sent to the email address you have used when you applied to the university. Please follow the instructions of IT services and activate your account as soon as possible.

- You can activate your account at salasana.aalto.fi with your Finnish online banking details, Finnish mobile certificate or with a Finnish electronic ID (HST) card.
- If you don’t have strong identification, you’ll receive activation email, please follow instructions at aalto.fi. The activation uses the email and the phone number you used when you applied.
- If self-activation is not possible, you must visit the IT service desk to activate your Aalto IT account. Please remember to bring official, photographic ID with you (such as passport).

9. Apply for a student card

The student card is proof of your student status and it is the simplest way to get student discounts in, for instance, the university restaurants and public transport. For additional information on the student card go to the AYY site.

You can download an electronic student card for mobile devices, after you have enrolled as an attending student. The electronic card is accepted in the university restaurants and public transport as proof of student status. You need to apply for Finnish personal ID code (see details above) and inform the code to student services before you can register the electronic student card.

Please note that the right to student discounts begins when the study right begins, 1 August onwards, and the activation of electronic student card is not possible before 1 August.

You must enrol as attending by 28 July 2021 at the latest so that the activation is possible when the academic year begins. Please note that due to the service break of the student information systems transfer of the information to services outside of Aalto University can be delayed after the service break has ended.

10. Pay the health care fee for students in higher education by 30 September

Students in universities and universities of applied sciences who are entitled to use the services of the Finnish Student Health Service (FSSH, Finnish abbreviation YTHS), that is, attending master's and bachelor's students, must pay a healthcare fee to Kela, the Social Insurance Institution of Finland.

Please follow the Kela instructions to pay the healthcare fee: How to pay the student healthcare fee in higher education. Please make the payment well in advance of the due date (below, the bolded due dates are the most common ones for Aalto students), especially if you cannot use the Kela e-service to make the payment. You can pay the fee for each term separately or for the whole calendar year.

<table>
<thead>
<tr>
<th>Term</th>
<th>Enrolment date</th>
<th>Due date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Autumn: most common situation for new students at Aalto (enrolment period ends at the beginning of September)</td>
<td>30 September or before</td>
<td>30 September</td>
</tr>
<tr>
<td>Autumn: only for exceptional situation (e.g. re-enrolment)</td>
<td>1 October or later</td>
<td>31 September</td>
</tr>
<tr>
<td>Spring: normal, most common situation at Aalto (enrolment period ends at the beginning of January)</td>
<td>31 January or before</td>
<td>31 January</td>
</tr>
<tr>
<td>Spring: only for exceptional situation (e.g. re-enrolment)</td>
<td>1 February or later</td>
<td>31 July</td>
</tr>
</tbody>
</table>

11. Next step: getting started with your studies

To get off to a swift start with your studies, you should look at the contents of your studies and practicalities during the summer and reserve time for orientation.

Complete our self-study Pre-orientation on MyCourses learning platform in August, when you have activated your IT credentials. Pre-orientation takes 3-4 hours to complete.

For additional information, see Getting started with your studies.