Aalto University General Regulations on Teaching and Studying (in force until 31 July 2021)

The Academic Affairs Committee of Aalto University has on 20 December 2010 adopted the following regulations based on the Universities Act (558/2009) and the Aalto University bylaws.

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1 Purpose and scope of application

Section 1 Purpose and scope of application

Aalto University teaching is based on research. Its teaching aspires to achieve the high standards set by international universities in compliance with ethical principles and good scientific practice. When carrying out its teaching duty, Aalto University interacts with society.

These regulations are put in place in order to ensure the equal and just treatment and protection of rights for all members of the academic community and fluent progress in teaching and studying. Unless otherwise stated, these regulations apply to all the Aalto University education leading to degrees. (29 March 2016)

2 Definitions

Section 2 Definitions

The concepts used in these regulations are defined below. The concepts of items 5–15 shall also be used in the degree regulations and other guidelines related to teaching and studying when referring to a matter meeting a definition presented here.

1. Student: A student is a person who has been accepted into the university to pursue a university degree in accordance with the Government Decree on University Degrees (Valtioneuvoston asetus yliopiston tutkinnoista 794/2004) and its amendments. As applicable, here ‘student’ also refers to students who have been granted a right to pursue non-degree studies.
2. Right to study: Right to study towards a degree, unless otherwise mentioned.
3. Examination: Examination, oral test or a similar study attainment that the student will perform in circumstances monitored by the university.
4. Degree regulations: Regulations confirmed by an Aalto University school based on the present regulations.
5. Degree requirements: Studies defined in the Government Decree on University Degrees (794/2004), the statutes of the Aalto University Academic Affairs Committee, as well as in the degree regulations and curricula of the schools as necessary for the completion of a degree.
6. Degree programme: A goal-oriented programme consisting of several study modules and leading to either a bachelor’s or master’s degree. Degree programmes have specific goals and degree requirements. The degree programme may have alternative study modules, such as specialisations, options or majors. Degree programmes may have elective study modules. Degree programmes may have one or several languages of degree.
7. Aalto programme: A multidisciplinary degree programme organised jointly by several Aalto University fields. Students of an Aalto programme earn their degree in one of the Aalto University fields of education.
8. Study module: Study modules consist of courses. Study modules also include theses.
10. Course: The smallest single unit of study for which credits are assigned in the student register. A course may consist of one or several study attainments (components).
11. Study attainment: A thesis, written or oral examination, presentation, or artistic or other performance which is included in the university curriculum and evaluated separately.
12. Curriculum: A confirmed overall description of the learning objectives of the degree programme, the goals and contents of the study modules, course selection and the organisation of teaching in a given period of time. ‘Curriculum’ may also refer to an overall description of a study module leading to a licentiate or doctoral degree.
13. Language of degree: A general definition of the language(s) in which a degree may be completed.
14. Language of instruction: The language in which the teaching of the course or study module is provided.
15. Language of study attainments: The language in which students may complete study attainments.

3 Degrees and languages of degrees

Section 3 Degrees awarded by the university

In the field of science and technology, the university awards the degree of Bachelor of Science (Technology) and the following master’s degrees: Master of Science (Technology), Master of Science (Architecture) and Master of Science (Landscape Architecture). In addition, it awards the degrees of Licentiate or Doctor of Science (Technology), and Doctor of Philosophy.

In the field of business and economics, the university awards the degree of Bachelor of Science (Economics and Business Administration). It also awards the degrees of Master of Science (Economics and Business Administration). In addition it awards the degrees of Licentiate or Doctor of Science (Economics and Business Administration), and Doctor of Philosophy. (29 March 2016)

In the field of art and design, the university awards the degree of Bachelor of Arts (Art and Design). It also awards the degrees of Master of Arts (Art and Design) and Doctor of Arts (Art and Design). (29 March 2016)

Degrees are completed in accordance with the Government Decree on University Degrees issued on 19 August 2004 (794/2004) as amended, and with the present regulations as well as with the degree regulations of the Aalto University schools.
The organisation of education leading to a degree is the responsibility of the Aalto University schools. The education leading to a degree may be organised in collaboration between universities. Teaching leading to bachelor’s and master degrees is organised in the form of degree programmes. The university may arrange tuition in cooperation with another Finnish university or university of applied sciences or procure it from one of these institutions. (8 May 2018)

The Aalto University Academic Affairs Committee confirms the descriptions for the various degrees. As necessary, the Aalto University Academic Affairs Committee will issue orders regarding degree requirements.

Section 4 Aalto University languages of instruction and degrees (29 March 2016)

In the field of business and economics, the Aalto University language of instruction and degrees are Finnish and English. In the fields of art and design, and science and technology the languages of instruction and degrees are Finnish, Swedish and English. Aalto University may also decide upon the use of other languages for instruction and degrees and for the study attainments.

The language of a degree programme may be English, if the teaching and guidance of the programme are in English and the study attainments may be completed in English. In general the language of degree of students studying in degree programmes with English as the language of degree (‘English-medium degree programmes’) is English.

The language of degree for a licentiate or doctoral degree may be confirmed as English, if the entire degree may be completed in English. The language of degree for licentiate and doctoral students is determined when the student is accepted to pursue the degree at the university.

Students who write their thesis in either Finnish or Swedish will have the national language used marked as the language of degree despite of the degree programme or confirmed language of degree.

The Aalto University Academic Affairs Committee will issue further orders regarding the languages of instruction and degrees.

4 Rights to study:

Section 5 Granting a right to study

Separate provisions are issued regarding student admissions and accepting an offer of admission.

Section 6 Multiple rights to study

Students may earn several degrees at Aalto University, but only one licentiate and one doctoral degree in the same field.

Section 7 Validity of right to study

The right to study is valid until the student completes the degree or waives the right to study.

In addition to the provisions of subsection 1, students forfeit their right to study at the end of the maximum duration of studies or, at the end of the granted extension, or if no extension is granted. Forfeiture of the right to study also applies to those who have failed to enrol at the start of the academic year.

Section 8 Enrolment for the academic year

Each student must enrol annually as either attending or non-attending in a manner and during the enrolment period decreed by the university, unless otherwise provided elsewhere in this document.

Section 9 Failure to enrol for the academic year

Students who have not enrolled will forfeit their right to study.

Students who have forfeited their rights to study due to their failure to enrol may apply for readmission. The readmission is granted if the period of non-enrolment has not been longer than one academic year, if the student has special reasons for not enrolling or if the student has a goal-oriented and feasible plan for the completion of his or her studies within a reasonable time. If the permissible duration of studies of the student is limited, he or she can only be readmitted if he or she has not exceeded the maximum duration of study or the granted extension to the right to study. Re-registration is subject to a charge defined elsewhere.

Section 10 Interruption of studies (repealed 12 November 2013)

Section 11 Maximum duration of studies

The duration of studies may be limited to a maximum number of years as defined in the Universities Act (558/2009). In such cases, students have the right to complete their degree within the maximum duration of study specified in the Universities Act. The maximum duration of studies includes the period during which the student has failed to enrol attending or non-attending. For the purposes of determining the duration of studies, time passed due to a postponement of the start of studies or an interruption of studies shall be counted towards the maximum duration of studies and thus considered y as equivalent to the student being enrolled as a non-attending student.
Section 12 Applying for extension to duration of studies

Extension to the right to study is granted upon application on the grounds provided in the Universities Act.

Extension may be granted more than once for the completion of the same degree. Extension is granted from 1 term to a maximum of 2 academic years. The decision on the duration of the extension shall be made taking into consideration the estimated duration of studies specified in the study plan.

Section 13 Waiving the right to study

A student may waive his or her right to study entirely by notifying Aalto University in writing. Students who have waived their right to study may gain a new right to study only through participation in an admissions process.

Section 14 Appeal against a decision regarding forfeiture of right to study

Students dissatisfied with the decision regarding the forfeiture of their right to study or the granting of extension to the said right may appeal the decision within 14 days of receiving notification of the decision.

Section 15 Granting a right to study for non-degree students

The Aalto University schools may grant rights of limited scope and duration to allow students to take courses included in curricula without granting the right to pursue a degree. Non-degree studies may carry a charge. (14 June 2011)

Provisions on the operations of the Aalto University Open University and other adult education shall be given elsewhere.

5 Curriculum design and development of teaching

Section 16 Curriculum (8 May 2018)

Schools design their curricula in a manner that allows the students to complete their studies within the normative duration of studies specified in legislation.

The degree requirements and curricula are designed at the schools specifically for each degree programme in accordance with the goals of the University Academic Affairs Committee and instructions given on the design and monitoring of the curriculum.

When the curriculum is being designed, at least the following details must be specified for each study module: name, scope in credits, learning outcomes, prerequisites (if any), as well as the units and person responsible for the study module. When the curriculum is being designed, at least the following details must be specified for each course: name, scope in credits, timing, learning outcomes, implementation method, language of instruction, assessment methods, grading scale, prerequisites (if any), the unit responsible for and the teacher-in-charge of the course.

The schools are obligated to organise their teaching in accordance with the curriculum. Changes to a currently valid curriculum can be made only in accordance with instructions issued on the design and monitoring of the curriculum.

In the case of cancelled course implementations, the students registered for them must be either provided an alternative way of completing the course or advised to take an alternative course.

The schools shall monitor the implementation of the curriculum. The instructions on the design and monitoring of the curriculum are issued by the president or an individual delegated by the president.

Section 17 Personal study plan (HOPS).

Each student must prepare a personal study plan. The inclusion of a course or study module in the personal study plan of the student may also be a prerequisite for its completion. Students shall be provided with guidance for the preparation and updating of their study plan. More detailed provisions on the matter shall be given in the degree regulations of schools.

As necessary, the Aalto University Academic Affairs Committee will issue orders regarding the personal study plan.

Section 18 Study guidance

Study guidance must be organised so as to allow each student to be guided in the planning and execution of their studies. More detailed provisions on the matter shall be given in the degree regulations of schools.

Section 19 Collecting feedback on teaching

Student feedback must be collected of all teaching for the purposes of developing teaching.

6 Teaching arrangements and evaluation of study attainments
Section 20 Allocation of credits

Courses are allocated credits on the basis of the requisite workload. However, credits are not assigned for the doctoral dissertation or licentiate thesis. The average input of 1,600 working hours needed for studies of one academic year corresponds to 60 credits. The amount of credits awarded for the course must be a whole number.

Section 21 Academic terms

The academic year is divided into two terms: the autumn term begins annually on 1 August and ends on 31 December of that year. The spring term begins annually on 1 January and ends on 31 July of that year.

Section 22 Right to complete a study attainment

Completing a study attainment requires that the student has either enrolled as attending or has gained a right to complete a singular course or study module without pursuing a degree.

Section 23 Organisation of teaching in collaboration with an external partner

A course may be organised in collaboration with another university, other institute providing education or some other partner. Such courses must comply with the regulations pertaining to the organisation of courses and to study attainments. Study attainments are always evaluated against academic criteria.

As applicable, the provisions set forth here on courses also apply to theses.

Section 24 Accessibility of studies

Should the student, due to an impairment restricting his/her ability to study or other health condition, be unable to complete courses as provided in the curriculum or on the course, the school is obligated to take reasonable measures to organise an alternative mode of completing the study attainment. Such students are required to demonstrate the same level of knowledge and skills as the other students.

Further provisions on the accessibility of studies shall be given by the Aalto University Academic Affairs Committee.

Section 25 Examinations (29 March 2016)

Students shall register for examination to confirm their right to complete it.

During examinations, the invigilators of the examination must keep an examination hall log noting the names of the invigilators and participants of the examination. Students who take part in an examination must prove their identity.

Students must follow the instructions issued by the invigilator. The invigilator may interrupt the examination of a student disturbing the examination or violating university's code of conduct. In the case of emergency situations during the examination the examination may be interrupted for all students. In the latter case the teacher-in-charge of the course will assess case by case whether the examination answers may be graded without compromising the equal treatment of all students or whether a make-up examination needs to be organized as soon as possible for students who attended the interrupted examination.

In the examinations, the students are required to complete their study attainments in the language of instruction unless otherwise instructed in the course. In addition, students have the right to receive the examination questions in Finnish and Swedish, and complete their examination answers in Finnish or Swedish. This right to receive the examination questions in Finnish and Swedish, and complete examination answers in Finnish or Swedish does not apply to the courses which are annually lectured both in Finnish and Swedish, to the courses in the field of business and economics or language studies.

President or a delegated university official provides further provisions on the examinations and registration for them.

Section 26 Notification of future examinations

The timetable for the examinations (examination timetable) for autumn must be published prior to the start of the term. The examination schedule for the spring term must be published a minimum of one month before the start of the spring term.

Section 27 Teacher in charge of study attainment evaluation

The teacher-in-charge of the course grades the study attainments of the course. In addition to the teacher-in-charge, the course may have other staff to assist in the review of study attainments.

Provisions regarding the persons in charge of evaluating theses are contained elsewhere.

The provisions of sections 27 and 28 of the Administrative Procedure Act (Hallintolaki 434/2003) shall apply to the disqualification of persons involved in the evaluation of study attainments. The head of the unit in charge of the course assigns a person to replace a disqualified teacher-in-charge. (8 May 2018)

Section 28 Grading scale for study attainments
Courses are evaluated on the basis of one of the two grading scales: a scale of fail/1/2/3/4/5, where 5 is the highest grade, or the scale pass/fail.

Further provisions on the scales to be used for thesis evaluation shall be given by the Aalto University Academic Affairs Committee.

Section 29 Interruption of thesis evaluation process

Students must be given an opportunity to be heard before the evaluation of a thesis in cases where the written statement explaining the grade proposes the thesis be assigned the grade of ‘fail’. In such cases, students may ask for the interruption of the evaluation of their thesis. Interruption of evaluation will terminate the evaluation process. The request is processed by the person or body in charge of evaluating the thesis, who also decides on the follow-up measures.

Section 30 Notification of evaluation of study attainments

The teacher in charge of the course is responsible for ensuring that information regarding the accepted study attainments and the number of passed and failed students are published within four weeks of the examination date or other deadline given for the completion of the study attainment. At the same time, the teacher has to inform students how and when they will be given the opportunity to familiarise themselves with the grading criteria and with the application of those criteria to their own performance. The results are published either on the electronic noticeboard or other noticeboard of the school.

For special reasons, the head of the unit in charge of the course may grant an extension to the notification period. Students who are affected by the extended notification period must be notified of the granted extension without delay.

The evaluation criteria of study attainments are public after the publication of the results, unless otherwise provided in the Act on the Openness of Government Activities (Laki viranomaisten toiminnan julkisuudesta 621/1999).

Students are notified of the evaluation of a thesis associated with the bachelor’s degree in accordance with the provisions issued on the publication of the evaluation of study attainments, as applicable. A decision regarding the evaluation of a thesis associated with a doctoral degree, licentiate research and master’s degree is submitted in writing to the student who has written the thesis.

Section 31 Entering study attainments into register

The teacher in charge of the course ensures that the details of the course grading are submitted to those handling the student register as the results are published. The results must be entered into the student register without delay after their publication. In cases where courses consist of several study attainments, the date of completion entered into the register is the date of completion of the last study attainment.

As applicable, the provisions set forth here on courses also apply to theses.

Section 32 Records of study attainments

The student has the right to see their written or otherwise recorded study attainment. The student has the right, at their own expense, to obtain a copy of their written or otherwise recorded study attainments.

The recorded parts of approved theses are kept for university records until further notice, unless otherwise provided in statutes or regulations pertinent to record-keeping. Other study attainments must be stored for six (6) months after the publication of results, unless otherwise provided in statutes or regulations pertinent to record-keeping.

Section 33 Public nature of study attainments

The theses associated with all the degrees awarded at Aalto University are public documents.

Examination or test results referred to in the Act on the Openness of Government Activities (621/1999) are to be kept secret as specified in the said act.

Section 34 Validity of study attainments

A course shall be valid until further notice, while individual components of a course are valid until the course is given the next time unless otherwise provided in the degree requirements or curriculum of the school.

An approved thesis is valid until further notice.

Section 35 Grade appeals

Students dissatisfied with the grade of their doctoral dissertation, licentiate thesis or master’s thesis may appeal against the grade to the Academic Appeals Board within 14 days of receiving notification of the decision.

Students dissatisfied with the grading of a study attainment other than those mentioned in subsection 1, may appeal against it either orally or in writing to the teacher in charge of the evaluation. The appeal against a grade of a study attainment shall be filed within 14 days of the date on which the student has been offered the opportunity to see the results and the evaluation criteria applied to their study attainment.

The teacher in charge of the evaluation must give the decision regarding the appeal in writing. Students who are dissatisfied with the decision of the teacher regarding the appeal may appeal the matter to the Academic Appeals Board within 14 days of receiving notification of the decision.
The Aalto University Academic Affairs Committee will issue further provisions regarding the procedures followed by the Academic Appeals Board.

* Academic appeals

**Section 36 Transfer of credits (10 April 2018)**

**New Section 36 (amended 10 April 2018) valid from 1 August 2018. Please see the ‘Entry into force and application of amendments’**

The student may have studies he or she has completed at other Finnish or foreign higher education institutions or other educational establishments counted towards his or her degree or substitute other equivalent studies for studies in the degree requirements.

In addition, the student may claim credits for learning gained outside formal education (‘learning demonstrated in some other manner’) or have it otherwise accredited towards the degree.

To be counted towards the degree, the prior studies or learning demonstrated in some other manner for which credits are claimed must meet the learning outcomes of the degree pursued, be non-expired with respect to the degree requirements while producing knowledge and skills not included otherwise in the degree.

Credit transfer decisions are made by the school. The student applies for the credit transfer or accreditation of learning demonstrated in some other manner in writing and must provide evidence for his or her learning in a form that is suitable for assessment.

The prior studies or learning demonstrated in some other manner that is counted towards the degree is graded with Pass.

The prior studies or learning demonstrated in some other manner is marked into the student register so that the place of earning the original credits is visible.

For Aalto University degrees, transfer credits may account for a maximum of one half of the degree, except in the case of transfer students, for whom the share may be larger. Transfer credits may not be counted towards thesis.

The provisions of this section also apply, as appropriate, to transferring credits for studies completed elsewhere at Aalto University. The provisions of this section also apply, as appropriate, to double and joint degrees offered through Finnish or international cooperation, unless otherwise provided by the terms and conditions of the cooperation agreement or the curriculum of the degree programme.

Further provisions on credit transfer and the accreditation of learning demonstrated in some other manner will be given by the president or individual delegated by the president.

* Aalto University policy on credit transfer (in force until 31.7.2021)

**Section 37 Appeal against a decision regarding transfer of credits**

Students dissatisfied with the decision regarding credit transfer may appeal against it either orally or in writing to the person who has made this decision. The provisions issued on appealing against the grade of a study attainment apply to the processing of appeals against credit transfer decisions.

The appeal regarding credit transfer must be made within 14 days of the receipt of notification of the decision. Students dissatisfied with the decision regarding the appeal may appeal the matter to the Aalto University Academic Appeals Board within 14 days of receiving notification of the decision.

* Academic appeals

**7 Earning a degree and degree certificates**

**Section 38 Degree certificates**

The Aalto University schools award the degree certificate for the earned degrees. The degree title and the certificate are given in the language of degree of the student. Students with English as their language of degree will additionally be awarded a degree title and certificate in either Finnish or Swedish. (20 November 2018)
Further provisions on degree certificates will be given by the president or individual delegated by the president. (20 November 2018)

8 Code of academic integrity and procedure to handle violations thereof

Section 39 Code of academic integrity

All teaching and studying must take into consideration good scientific practice. Teaching and studying related to artistic activity shall observe also good artistic practices.

Students must comply with the guidelines given on examinations or on the completion of other study attainments. Students shall familiarise themselves with the available instructions and ask for assistance if instructions are unclear.

Teachers must develop their teaching and guidance of students in a manner that allows students to receive guidance on the permissible academic practices and to prevent the use of unfair means.

Section 40 Academic consequences of violations against code of academic integrity

A study attainment may be left ungraded, if the student is deemed to have violated the code of academic integrity while completing it. Students violating against the code of academic integrity may be subject to disciplinary action on the grounds set forth in the Universities Act (Yliopistolaki 558/2009).

Further guidelines on the code of academic integrity and on the handling of its violations, mentioned in Sections 39 and 40, shall be given by the Aalto University Academic Affairs Committee.

9 Degree regulations (6 February 2018)

Section 41 Entry into force (transferred to Section 47, 6 February 2018)

Section 42 Transitional provisions (transferred to Section 48, 6 February 2018)

Section 43 Degree regulations of the schools

The academic affairs committees of the schools should confirm school-specific degree regulations, which contain decisions made on the basis of these regulations by the Aalto University Academic Affairs Committee as well as more detailed guidelines on teaching and studying than those set forth in these regulations. The degree regulations shall contain provisions on at least degree programmes, degree requirements, curricula, studies, study guidance, attendance, transfer credits, work placement, theses, evaluation of study attainments, and degree certificates with the exception of provisions concerning solely doctoral degrees. The degree regulations shall contain the necessary transitional provisions regarding students. (6 February 2018)

Section 43(a) Degree Regulations on Doctoral Education (6 February 2018)

Aalto University has joint degree regulations to be followed in doctoral education, i.e. in education leading towards doctoral degrees. (annex: Degree Regulations on Doctoral Education (in force until 31 July 2021))

The Schools can offer further provisions on applying the Degree Regulations on Doctoral Education.

10 Further provisions

Section 44 Deadline for appeals

The appeals mentioned in the Sections 14, Section 35 subsection 1 and 3 and Section 37(2) must be received by the Aalto University Registry no later than on the last day of the appeal period before the closing time of the Registry.

Section 45 Aalto programmes

As necessary, the Aalto University Academic Affairs Committee shall give further guidelines related to the application of these regulations to Aalto programmes.

Section 46 Student union membership (14 May 2019)

All university students who have been admitted to programmes leading to a bachelor’s or master’s degree belong to the student union.

The student union membership of doctoral students and students in commissioned education is decided by the student union.
Section 47 Other provisions (14 May 2019)

As necessary, the Aalto University Academic Affairs Committee will give further provisions regarding theses.

11 Entry into force and transitional provisions

Section 48 Entry into force (6 February 2018) (14 May 2019)

(AAK 6/20 December 2010, 5/4 June 2011) These regulations enter into force on 1 August 2011.

Section 49 Transitional provisions (6 February 2018) (14 May 2019)

Upon their entry into force, these regulations repeal the corresponding regulations given on the same issues by the Aalto University schools. The academic affairs committees of the schools shall make the necessary revisions to their own regulations and confirm the school-specific degree regulations so that they enter into force in the autumn term beginning on 1 August 2011.

Degree programmes established before the entry into force of these regulations, and students admitted to pursue a licentiate or doctoral degree may, as necessary, be assigned a language of degree in compliance with the provisions of Section 4 as applicable.

Students who have forfeited their right to study due to failure to enrol as a student prior to the entry into force of these guidelines will be treated in accordance with the provisions set forth in Section 9(2) regarding discretionary readmission as of the beginning of the academic year starting on 1 August 2012. Before that date, the practices of each school in force prior to the entry into force of these guidelines shall apply.

Schools must comply with the list of obligatory course details to be included in the curriculum as defined in Section 16(1) in the curriculum to be confirmed for the academic year 2012–2013. Similarly, the list of those course details to which changes are not considered minor set forth in Section 16(2), will apply in the academic year 2011–2012 only to those course details that are included in the curriculum of the school.

Entry into force and application of amendments

(AAC 8/ 12 November 2013) The amendment repealing Section 10 of the present regulations enters into force on 1 December 2013.

The provisions of Section 10 repealed as of 1 December 2013 will apply to students who have interrupted their studies prior to the entry into force of the amendment. After the entry into force of the amendment, the student cannot, however, apply for a new period of interruption or extend a currently on-going period of interruption beyond its original end date.

(AAC 2/ 29 March 2016) The amendments to Sections 1, 3, 4 and 25 enter into force on 1 August 2016.

(AAC 1/ 6 February 2018) Following amendments shall enter into force on 1 August 2018

The name of the chapter 9 is amended, Section 43 is amended, a new section, 43(a), is added with appendix (Appendix: Degree Regulations on Doctoral Education (in force until 31 July 2021));

The name of the chapter 10 is amended (Finnish version only);

New chapter, 11, is added, and the previous Section 41 and Section 42 are transferred to new Section 47 and Section 48 in the chapter 11;

The provisions of entering into force and applying the amendments given after these regulations came into force on 1 August 2011 are transferred from chapter 11 to Entry into force and application of amendments.

The Degree Regulations on Doctoral Education shall supersede provisions in the Schools’ degree regulations concerning solely doctoral degrees. The academic affairs committees of the schools shall initiate necessary amendments to their own regulations before these amendments shall enter into force.

(AAC 2/ 10 April 2018) Amendments to Section 36 shall enter into force on 1 August 2018.

The applications for credit transfer submitted prior to 1 August 2018 are processed in accordance with the regulations regarding credit transfer in force at the time of application. The academic affairs committees of the schools shall initiate amendments to their own regulations when necessary before these amendments shall enter into force.

(AAC 3/ 8 May 2018) Amendments to Sections 3, 16 and 27 enter into force on 1 August 2018.

(AAC 5/ 20 November 2018) Amendments to Section 38 enter into force on 1 January 2019.

Further provisions on degree certificates given by the Aalto University Academic Affairs Committee in accordance with the former Section 38(2) shall remain in force until the president or individual delegated by the president gives superseding provisions.

The president or individual delegated by the president may initiate the preparation for implementation before these amendments shall enter into force.

(AAC 3/ 14 May 2019) The following amendments enter into force on 1 August 2019:

A new Section, 46, will be added, which makes the former Sections 46, 47 and 48 new Sections 47, 48 and 49.